

# MASTER OF PUBLIC ADMINISTRATION



2026/2027

FACULTY OF BUSINESS AND ECONOMICS



## DEAN'S WELCOMING SPEECH HANDBOOK 2026/2027



### **Assalamualaikum and Warm Greetings,**

Congratulations and welcome to the Faculty of Business and Economics (FBEC), Universiti Malaya!

You are joining one of Malaysia's leading centres for business and economics education, within the country's premier university. FBEC has a strong international standing, underpinned by AACSB and AMBA accreditations, with EQUIS accreditation currently being pursued. This is complemented by a long record of excellence in teaching, research and engagement with industry, government and the wider community.

We take this standing seriously. Our responsibility is to provide you with an education that is academically rigorous, relevant to the world beyond the University, and prepares you well for the opportunities and challenges ahead.

We developed our programme through international benchmarking and regular engagement with industry and other stakeholders. Alongside a strong foundation in your chosen field, you will learn through case studies, projects, research, discussion and practical engagement. Our programmes are reviewed regularly so that what we teach remains current and relevant.

I encourage you to make full use of your time at FBEC. Attend and participate actively in your classes, get to know your lecturers and fellow students, and take advantage of opportunities beyond the classroom. These may include industry talks, competitions, student activities, professional development programmes, community projects and international mobility.

University is also a place to test your ideas, discover new interests and learn from people with different backgrounds and perspectives. Some parts of the journey will be demanding. When you need guidance, speak to your academic advisor or seek support early. There are people and resources here to help you.

At FBEC, we place importance on integrity, responsible decision-making and an awareness of the wider consequences of what we do. These values matter in business, economics and public life, and I hope they will remain important to you well beyond your years at the University.

You are now part of the FBEC and Universiti Malaya community. I hope you will take pride in that, contribute to it, and make the most of the opportunities that come with it.

***I am pleased to welcome you to FBEC and wish you every success in the years ahead.***

**PROFESSOR DR. NOOR ISMAWATI JAAFAR**  
**Dean**

# MASTER OF PUBLIC ADMINISTRATION

| ACADEMIC CALENDAR 2026/2027 ACADEMIC SESSION<br>(MASTER AND DOCTORATE LEVEL)<br><b>AMENDMENT</b>                                                                                                          |    |        |            |   |            |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|--------|------------|---|------------|
| SEMESTER I                                                                                                                                                                                                |    |        |            |   |            |
| Orientation ( <i>Week of Welcome</i> ) - WOW                                                                                                                                                              | 1  | week   | 26.09.2026 | - | 04.10.2026 |
| Lectures                                                                                                                                                                                                  | 8  | weeks* | 05.10.2026 | - | 29.11.2026 |
| Mid Semester I Break                                                                                                                                                                                      | 1  | week   | 30.11.2026 | - | 06.12.2026 |
| Lectures                                                                                                                                                                                                  | 6  | weeks* | 07.12.2026 | - | 17.01.2027 |
| Revision Week                                                                                                                                                                                             | 1  | week*  | 18.01.2027 | - | 24.01.2027 |
| Semester I Final Examination                                                                                                                                                                              | 2  | weeks* | 25.01.2027 | - | 04.02.2027 |
| Semester I Break                                                                                                                                                                                          | 3  | weeks* | 05.02.2027 | - | 28.02.2027 |
|                                                                                                                                                                                                           | 22 | weeks  |            |   |            |
| SEMESTER II                                                                                                                                                                                               |    |        |            |   |            |
| Lectures                                                                                                                                                                                                  | 7  | weeks* | 01.03.2027 | - | 18.04.2027 |
| Mid Semester II Break                                                                                                                                                                                     | 1  | week   | 19.04.2027 | - | 25.04.2027 |
| Lectures                                                                                                                                                                                                  | 7  | weeks* | 26.04.2027 | - | 13.06.2027 |
| UM iFest 2027                                                                                                                                                                                             | 1  | week   | 08.06.2027 | - | 11.06.2027 |
| <i>(No teaching and learning (T&amp;L) activities shall be conducted during this period. Participation is mandatory for all final-year students / students undertaking the Final Year Project (FYP).)</i> |    |        |            |   |            |
| Revision Week                                                                                                                                                                                             | 1  | week   | 14.06.2027 | - | 20.06.2027 |
| Semester II Final Examination                                                                                                                                                                             | 2  | weeks  | 21.06.2027 | - | 04.07.2027 |
| Semester II Break                                                                                                                                                                                         | 3  | weeks  | 05.07.2027 | - | 25.07.2027 |
|                                                                                                                                                                                                           | 21 | weeks  |            |   |            |
| SPECIAL SEMESTER                                                                                                                                                                                          |    |        |            |   |            |
| Lectures                                                                                                                                                                                                  | 7  | weeks* | 19.07.2027 | - | 05.09.2027 |
| Special Semester Final Examination                                                                                                                                                                        | 1  | week   | 06.09.2027 | - | 12.09.2027 |
| Special Semester Break                                                                                                                                                                                    | 1  | week*  | 13.09.2027 | - | 19.09.2027 |
|                                                                                                                                                                                                           | 9  | weeks  |            |   |            |

**Notes:**

(1) The Module Registration and Examination Schedule can be referred to at <https://umsitsguide.um.edu.my>. All information is subject to change.

(\*) The Academic Calendar has taken into account public and festive holidays and is subject to change:

|                       |                                           |                                                      |
|-----------------------|-------------------------------------------|------------------------------------------------------|
| Deepavali             | 08 November 2026 (Sunday)                 | *Hybrid Class on 6 November 2026 (Friday)            |
| Christmas Day         | 25 December 2026 (Friday)                 | *Hybrid Class on 24 December 2026 (Thursday)         |
| New Year              | 01 January 2027 (Friday)                  |                                                      |
| Thaipusam             | 22 January 2027 (Friday)                  |                                                      |
| Federal Territory Day | 01 February 2027 (Monday)                 |                                                      |
| Chinese New Year      | 06 & 07 February 2027 (Saturday & Sunday) |                                                      |
| Nuzul Al-Quran        | 24 February 2027 (Wednesday)              |                                                      |
| Eidul Fitri           | 10 & 11 March 2027 (Wednesday & Thursday) | *Hybrid Class on 1 - 12 March 2027 (Monday - Friday) |
| Labour Day            | 01 May 2027 (Saturday)                    |                                                      |
| Eidul Adha            | 17 May 2027 (Monday)                      |                                                      |
| Wesak Day             | 20 May 2027 (Thursday)                    |                                                      |
| Kaamatan Festival     | 30 May 2027 (Sunday)                      | *Hybrid Class on 31 May 2027 (Monday)                |
| Gawai Day             | 01 June 2027 (Tuesday)                    | *Hybrid Class on 31 May 2027 (Monday)                |
| Awal Muharram         | 06 June 2027 (Sunday)                     |                                                      |

|                                     |                              |
|-------------------------------------|------------------------------|
| His Majesty the King's Birthday     | 07 June 2027 (Monday)        |
| Prophet Muhammad's (Maulidur Rasul) | 15 August 2027 (Sunday)      |
| National Day                        | 31 August 2027 (Tuesday)     |
| Malaysia Day                        | 16 September 2027 (Thursday) |

|                    |                                        |
|--------------------|----------------------------------------|
| (#) Academia Day   | 05 October 2026 (Monday)               |
| International Week | 19 – 23 October 2026 (Monday - Friday) |
| UM iFest 2027      | 08 – 11 June 2027 (Tuesday - Friday)   |

(No teaching and learning (T&L) activities shall be conducted during this period. Participation is mandatory for all final-year students / students undertaking the Final Year Project (FYP).)

\*Senate July 22, 2026

### For more details:

**Academic Calendar for Postgraduate Program:** <https://aasd.um.edu.my/academic-calendar>

|   |                                |         |
|---|--------------------------------|---------|
| 2 | Master and Doctorate Programme | Malay   |
|   |                                | English |

## PROGRAMME GOAL AND LEARNING OUTCOMES

### PROGRAMME GOAL

To introduce a world-class postgraduate programme in public administration designed to develop knowledge and enhance analytical and critical skills, cultivating ethical, competent, and responsible graduates, particularly those serving as public managers and policymakers.

### PROGRAMME EDUCATIONAL OBJECTIVES(S)

- PEO 1: Graduates demonstrate knowledge as skilful administrators in the field of public administration.
- PEO 2: Graduates are professionally involved in the field of public administration, locally or globally.
- PEO 3: Graduates apply expertise in the field of public administration through knowledge integration with best practices

### PROGRAMME LEARNING OUTCOMES

At the end of the programme, graduates are able to:

- PLO 1: Develop in-depth knowledge and understanding of issues, challenges, responsibilities and opportunities in a diverse and dynamic context of public administration.
- PLO 2: Apply cognitive knowledge and skills in public administration.
- PLO 3: Apply problem-solving skills and decision-making techniques in the organization.
- PLO 4: Enhance interpersonal and communication skills in public administration.
- PLO 5: Apply digital and numeracy skills for lifelong learning.
- PLO 6: Integrate theories and practices in leadership management, autonomy and responsibility as an administrator in analyzing administrative and political issues.
- PLO 7: Strengthen personal skills and entrepreneurship in managing issues and problems in public administration.
- PLO 8: Practising ethical values and professionalism in managing issues and challenges in public administration.

## ENTRY REQUIREMENTS

Applicants for the programme should possess:

- Bachelor's Degree with a **minimum CGPA of 3.00 out of 4.00**; or its equivalent, and possess sufficient knowledge in **public administration** or relevant areas;
- A minimum score of Band 4.0 for **MUET** OR **IELTS** with a minimum overall score of Band 6.0 OR **TOEFL iBT (Centre-based)** score of 60 and **TOEFL Essentials (Online)** score of 8.5 (online) OR **PTE Academic** with a minimum score of 59 OR **B1 Preliminary, B2 First, C1 Advanced, C2 Proficiency** score of 169 OR **ELS CIEP Level 109** – For **International Applicants only**, and
- Pass the Interview by the Faculty.

## STUDY PLAN

The general academic calendar at UM is structured as follows:

| Semester (s)     | Period              |
|------------------|---------------------|
| Semester 1       | October to February |
| Semester 2       | March to July       |
| Special Semester | July to September   |

Each regular semester lasts 14 weeks and is divided into two blocks, separated by a 1-week mid-semester break. After the learning period, there is a 2-week examination period.

Please refer to the latest academic calendar issued by the Academic Service Department (ASD): <https://aasd.um.edu.my/academiccalendar>

## PROGRAMME STRUCTURE

The programme offers **weekday evening classes** from **6.00 pm to 9.00 pm**, with a strong emphasis on quality teaching and active student participation.

The minimum and maximum periods of candidature are **three (3)** and **eight (8)** **semesters**, respectively.

Courses are categorized into two (2) types:

- **Core courses**
- **Elective courses**

Additionally, students are required to undertake a **research project** in their area of interest.

Students must complete a total of **42 credit hours** as follows:

| Courses          | Credit Hours |
|------------------|--------------|
| Core Courses     | 20           |
| Elective Courses | 12           |
| Research Project | 10           |
| <b>Total</b>     | <b>42</b>    |

*Note: International candidates are required to **complete the Bahasa Malaysia course** to graduate (subject to Senate approval)*

## PROGRAMME STRUCTURE

| Code         | Course                             | Credit | Duration of Examination | Distribution of Marks       |                        |
|--------------|------------------------------------|--------|-------------------------|-----------------------------|------------------------|
|              |                                    |        |                         | %<br>Continuous Assessments | %<br>Final Examination |
| CORE COURSES |                                    |        |                         |                             |                        |
| AA0X7001     | Research Methodology               | 4      | 2 hours                 | 100                         | -                      |
| AA027015     | Research Project                   | 10     | -                       | 100                         | -                      |
| AA027002     | Public Administration and Politics | 4      | 2 hours                 | 60                          | 40                     |
| AA027003     | International Public Management    | 4      | 2 hours                 | 60                          | 40                     |
| AA027004     | Public Policy Analysis             | 4      | 2 hours                 | 60                          | 40                     |
| AA027005     | Fiscal Administration              | 4      | 2 hours                 | 60                          | 40                     |

**And at least twelve (12) credits of the following optional courses:**

### OPTIONAL COURSES

|          |                                            |   |         |    |    |
|----------|--------------------------------------------|---|---------|----|----|
| AA027006 | Public Administrative Behaviour            | 3 | 2 hours | 60 | 40 |
| AA027007 | Public Personnel Administration            | 3 | 2 hours | 60 | 40 |
| AA027008 | Global Politics                            | 3 | 2 hours | 60 | 40 |
| AA027009 | Quality Governance in Public Sector        | 3 | 2 hours | 60 | 40 |
| AA027010 | Malaysian Politics                         | 3 | 2 hours | 60 | 40 |
| AA027011 | Local Government                           | 3 | 2 hours | 60 | 40 |
| AA027012 | Social Policy and Development              | 3 | 2 hours | 60 | 40 |
| AA027013 | Planning and Community Development         | 3 | 2 hours | 60 | 40 |
| AA027014 | Political Communication and Media          | 3 | 2 hours | 60 | 40 |
| AA017019 | Political Economy                          | 3 | 2 hours | 60 | 40 |
| AA037002 | Survey Techniques and Sampling Design      | 4 | 2 hours | 50 | 50 |
| AA037013 | Statistical Methods for Quality Management | 3 | 2 hours | 60 | 40 |

\*Optional courses offered in each semester may vary from semester to semester.

## TIMETABLE

**SEMESTER I, SESSION 2026/2027**

| DAY       | TIME           | COURSE CODE      | TITLE                                      | LECTURER                                | VENUE                          |
|-----------|----------------|------------------|--------------------------------------------|-----------------------------------------|--------------------------------|
| Monday    | 6.00 – 9.00 pm | AA0X7001 (Occ.2) | Research Methodology                       | Dr Sonia Kumari Selvarajan              | DK4, H11                       |
|           |                | AA027010         | Malaysian Politics                         | Dr Muhammad Asri Mohd Ali               | DK 1, H11                      |
|           |                | AA037013         | Statistical Methods for Quality Management | Dr Muzalwana Abd Talib                  | Postgraduate Computer Lab, H12 |
| Tuesday   | 6.00 – 9.00 pm | AA027003         | International Public Management            | Dr Maria Mohd Ismail                    | DK1, H11                       |
|           |                | AA027007         | Public Personnel Administration            | Assoc. Prof. Dr Nurul Liyana Mohd Kamil | DK4, H11                       |
| Wednesday | 6.00 – 9.00 pm | AA027004         | Public Policy Analysis                     | Dr Nur Hairani Abd Rahman               | Auditorium, H11                |
|           |                | AA027013         | Planning Community and Development         | Dr Maria Mohd Ismail                    | DK4, H11                       |
| Thursday  | 6.00 – 9.00 pm | AA027002         | Public Administration and Politics         | Dr Muhammad Asri Mohd Ali               | DK 2, H11                      |
|           |                | AA027009         | Quality Governance in Public Sector        | Dr Nur Hairani Abd Rahman               | DK 1, H11                      |
| Friday    | 6.00 – 9.00 pm | AA027005         | Fiscal Administration                      | Dr Mohd Fazli Abdul Aziz                | DK 1, H11                      |
|           |                | AA037002         | Survey Techniques and Sampling Design      | Dr Tey Nai Peng                         | Computer Lab G2/G3, H08        |

**AA027015 Research Project (10 credits) - No Lecture**  
**(Course Pre-requisite(s)/Minimum Requirement(s) - AA0X7001)**

## SEMESTER 2, SESSION 2026/2027

| DAY       | TIME           | COURSE CODE      | TITLE                                 | LECTURER                                | VENUE                   |
|-----------|----------------|------------------|---------------------------------------|-----------------------------------------|-------------------------|
| Monday    | 6.00 – 9.00 pm | AA0X7001 (Occ.2) | Research Methodology                  | Dr Sonia Kumari Selvarajan              | DK4, H11                |
|           |                | AA027014         | Political Communication and Media     | Dr Mohammad Tawfik Yaakub               | DK 5, H11               |
| Tuesday   | 6.00 – 9.00 pm | AA027003         | International Public Management       | Dr Maria Mohd Ismail                    | DK4, H11                |
|           |                | AA027012         | Social Policy and Development         | Dr Nur Hairani Abd Rahman               | BSP 3-1, H12            |
| Wednesday | 6.00 – 9.00 pm | AA027004         | Public Policy Analysis                | Dr Muhammad Asri Mohd Ali               | DK 1, H11               |
|           |                | AA027011         | Local Government                      | Dr Maria Mohd Ismail                    | DK 2, H11               |
|           |                | AA017019         | Political Economy                     | Dr Zuhairan Yumni Yunan                 | BSP 3-1, H12            |
| Thursday  | 6.00 – 9.00 pm | AA027002         | Public Administration and Politics    | Professor Dr Makmor Tumin               | DK 5, H11               |
|           |                | AA027006         | Public Administrative Behaviour       | Assoc. Prof. Dr Nurul Liyana Mohd Kamil | DK 1, H11               |
| Friday    | 6.00 – 9.00 pm | AA027005         | Fiscal Administration                 | Dr Mohd Fazli Abdul Aziz                | DK 2, H11               |
|           |                | AA027008         | Global Politics                       | Dr Muhammad Asri Mohd Ali               | BSP 3-1, H12            |
|           |                | AA037002         | Survey Techniques and Sampling Design | Dr Tey Nai Peng                         | Computer Lab G2/G3, H08 |

**AA027015 Research Project (10 credits) - No Lecture**  
**(Course Pre-requisite(s)/Minimum Requirement(s) - AA0X7001**

**COURSE INFORMATION****AA0X7001**

4 Credits

**Learning Outcomes****Synopsis of Course Contents****Assessment Weightage****Medium of Instruction****RESEARCH METHODOLOGY**

At the end of the course, students can:

- (1) Examine the logic of scientific discovery and the novelty in research.
- (2) Evaluate the use of inductive and deductive research.
- (3) Compare the different types of research methodologies.
- (4) Formulate a research proposal.

Using examples from past research and methodologies across 4 disciplines (economics, applied statistics, development studies and politics), this course seeks to examine in its entirety the philosophy and methodology of research to help equip students with a better understanding of how to undertake research, analyse data, and write scholarly and policy papers. After a sequential exposition of the philosophical underpinnings of research and methodology, and the procedures of data collection, estimation, and interpretation, the course introduces the main current methodologies, as well as qualitative and quantitative tools for data analysis.

Lectures will be supplemented with a critical examination of the methodological frameworks used in selected leading publications and by leading scholars from inter/disciplinary fields. In-class lessons will be revisited towards the end of the course through a careful selection of case studies from multiple disciplines (tier 1 journal publications from economics, applied statistics, dev studies and politics). This way, students will have a broad introduction to various ways in which data, methodologies, software and methods are combined in academic research. The emphasis will be on methodological debates and diversity within social sciences. Equally, they will receive practical lessons on how to handle discipline-specific big data sets.

Lastly, they will receive hands-on training on complete research proposal development, applying creative and critical thinking using problem sets.

Continuous Assessment: 100%  
Final Examination: None

English

**AA027015**

10 Credits

**Course Pre-requisite(s)/  
Minimum Requirement(s)****Learning Outcomes****Synopsis of Course  
Contents****Assessment Weightage****Medium of Instruction****RESEARCH PROJECT****AA0X7001**

At the end of the course, students can:

- (1) Determine a suitable topic for actual problems, objective and background of research based on actual issues in organization or industry.
- (2) Analyse information from the relevant literature and design a research framework.
- (3) Determine the appropriate methodology in collecting the required data.
- (4) Integrate the information/ data collected.
- (5) Prepare a written research report

This capstone course trains Master of Applied Science (MAS) students to conduct independent empirical research, statistical simulations, or methodological innovations in applied statistics under faculty supervision. Before enrolling in AA037018 Research Project, students must complete **AA0X7001 Research Methodology**. The project spans **two consecutive semesters** - failing to finish within this window results in an **F** grade, requiring a full course retake and payment of full fees. Additionally, students collecting primary data must secure formal UMREC ethics approval before recruiting participants or starting any data collection, including pilot studies.

The final deliverable is a written research report formatted in **Journal Article Style**, strictly between **8,500 and 10,000 words** (inclusive of references, tables, and appendices). Assessment is **100% based on the written report**, split equally between the **Supervisor (50%)** and an **Internal Examiner (50%)** according to UMBS rubrics. Upon examination, students are required to complete all recommended revisions from both evaluators to fulfil their degree requirements.

Continuous Assessment: 100%  
Final Examination: None

English

**AA027002**

4 Credits

**PUBLIC ADMINISTRATION AND POLITICS**

**Learning Outcomes**

At the end of the course, students can:

- (1) Apply concepts and theories of public administration in government practices.
- (2) Analyse contemporary issues in the public administration context.
- (3) Evaluate contemporary practice of public administration in different political system contexts
- (4) Compare good practices of governance in public administration

**Synopsis of Course Contents**

This course focuses on important elements in the context of public administration such as key theories, democracy and bureaucracy, intergovernmental relations, core functions of public administration, ethics and accountability issues as well as social equity. This course also emphasises technology and information management aspects as well as governance and performance of the public sector.

**Assessment Weightage**

Continuous Assessment: 60%  
Final Examination: 40 %

**Medium of Instruction**

English

**AA027003**

4 Credits

**Learning Outcomes**

**INTERNATIONAL PUBLIC MANAGEMENT**

At the end of the course, students can:

- (1) Identify and discuss international developments in public management theories and practices.
- (2) Critically interpret current debates about public sector management and reforms in various countries.
- (3) Analyse critically the roles and specific challenges facing public managers internationally.
- (4) Assess an understanding of public management as it relates to global issues, and association with activities of transnational and regional organizations.

**Synopsis of Course Contents**

This course aims to identify significant recent and current international developments in public management theories and practices, including the processes and related debates as well as reforms. The course also addresses the roles and specific challenges faced by public managers in the current world of rapid change and increased expectations as it relates to global issues and key developments with public management-related activities of transnational and regional organizations such as World Bank, ADB, EU, OECD, UNDP, ASEAN, etc.

**Assessment Weightage**

Continuous Assessment:60%  
Final Examination:40%

**Medium of Instruction**

English

**AA027004**

4 Credits

**PUBLIC POLICY ANALYSIS**

**Learning Outcomes**

At the end of the course, students will be able to:

- (1) Interpret public policy analysis concepts, theories and models in the policy cycle context.
- (2) Compare the formulation and implementation of key policies in developed and developing nations.
- (3) Evaluate policy implementation and its impact on national development from the perspectives of economy, politics, social and institutions in developed and developing nations
- (4) Suggest relevant policy formulation and implementation in developed and developing nations

**Synopsis of Course Contents**

This course deals with the explanation of policy analysis models, identification of relevant actors, sources and institutions in public policy as well as examination and evaluation of complex issues that could affect the overall policy cycle process. This course also emphasizes on models and tools of evaluation in public policy analysis and their application by comparing policies among countries.

**Assessment Weightage**

Continuous Assessment: 60%  
Final Examination: 40 %

**Medium of Instruction**

English

**AA027005**

4 Credits

**FISCAL ADMINISTRATION****Learning Outcomes**

At the end of the course, students can:

- (1) Assess the basic characteristics of fiscal administration in the government financial system.
- (2) Examine the central and local government budgeting processes in terms of economic and political economy.
- (3) Solve issues related to tax policies in public administration.
- (4) Analyze the methods in cost-benefit analysis of government investment projects, taking into account the criteria of efficiency and fairness, in the public interest.

**Synopsis of Course Contents**

This course introduces the policies concerning fiscal administration. This includes the use of public goods and public choices associated with fiscal administration. Efficiency and equity serve as the major outcomes of fiscal administration. This, ranging from the federal government to the state and local governments, will be introduced in detail. The course covers budgetary issues, taxation and revenues, as well as the debt management of a sound and sustainable economy. It also focuses on fiscal federalism, federal finance, as well as intergovernmental relations and financial adjustment.

**Assessment Weightage**

Continuous Assessment: 60%

Final Examination: 40%

**Medium of Instruction**

English

**AA027006**  
3 Credits

**PUBLIC ADMINISTRATIVE BEHAVIOUR**

**Learning Outcomes**

At the end of the course, students can:

- (1) Interpret the principles and concepts related to Public Administrative Behaviour.
- (2) Critically evaluate models and theories explored in the development of administrative behaviour in the public sector; and
- (3) Generate awareness of constructive and effective behaviour in synergistic decision-making.

**Synopsis of Course Contents**

This course will explore the importance of public administration behaviour in understanding the functions of the organization, by focusing primarily on individuals and groups as well as understanding human behaviour through the basic disciplines of psychology and sociology.

The perspective of this course includes an understanding of the factors of differences in individual perceptions, synergistic decision making, fostering motivation in the workplace, team and leadership behaviour, and organizational design, change and its development.

**Assessment Weightage**

Continuous Assessment: 60%  
Final Examination: 40 %

**Medium of Instruction**

English

**AA027007**

3 Credits

**PUBLIC PERSONNEL ADMINISTRATION**

**Learning Outcomes**

At the end of the course, students can:

- (1) Critically evaluate the changing roles and functions of human resource managers in the public sector;
- (2) Interpret how organizations can gain sustainable competitive advantage through public personnel administration; and
- (3) Suggest a dynamic structure of public personnel administration that has impactful to the organization, community, and society.

**Synopsis of Course Contents**

This course will provide an understanding of public personnel administration. Topics covered include understanding the internal and external environment, managing organizational and public personnel, recruiting, training and compensation appraisal, career and safety management, health, and issues relating to global public personnel administration.

**Assessment Weightage**

Continuous Assessment: 60%  
Final Examination: 40 %

**Medium of Instruction**

English

**AA027008**

3 Credits

**GLOBAL POLITICS****Learning Outcomes**

At the end of the course, students can:

- (1) Review theoretical debates about state-society relations and modes of governance under different political systems as economies develop and are affected by global events.
- (2) Assess key debates globally about core political and economic issues involving democratic and authoritarian forms of governance and models of development, as well as core issues such as poverty, inequality, social exclusion, religion, terrorism, migration and human rights; and
- (3) Explain contestations between the state and society in different regions, based on these issues, and how they shape political systems and socio-economic development.

**Synopsis of Course Contents**

This course deals with core issues involving governance, development and justice within countries and regions. Theoretical perspectives within the area of global politics will first be reviewed to better grapple with pressing issues in society shaped by real-world events.

Global events affected by neoliberal development, the rapid rise of China, religious conflicts, terrorism, racism and migration that are contributing to growing state-society contestations within countries will be discussed in this course.

The interaction between local, national and global sources of power within developed and emerging economies will be appraised to determine how they shape domestic political discourses and public policies.

**Assessment Weightage**

Continuous Assessment: 60%  
Final Examination: 40 %

**Medium of Instruction**

English

**AA027009**

3 Credits

## **QUALITY GOVERNANCE IN PUBLIC SECTOR**

### **Learning Outcomes**

At the end of the course, students can:

- (1) Interpret concepts, theories, and philosophy of Quality, Quality Governance and Total Quality Management.
- (2) Appraise models and approaches of quality governance.
- (3) Suggest the application and implementation of quality tools and techniques for quality performance improvement in the public sector.

### **Synopsis of Course Contents**

This course explores and analyzes the application of quality theories and approaches, quality governance practices, examines quality planning and implementation based on quality tools and techniques, as well as understanding and evaluating issues and problems in quality governance in the public sector.

### **Assessment Weightage**

Continuous Assessment: 60%  
Final Examination: 40 %

### **Medium of Instruction**

English

**AA027010**

3 Credits

**MALAYSIAN POLITICS**

**Learning Outcomes**

At the end of the course, students can:

- (1) Examine the political system in Malaysia;
- (2) Assess the developments and political issues in Malaysia; and
- (3) Analyze issues concerning the development of the nation-state.

**Synopsis of Course Contents**

The first part of the course provides an overview of the Malaysian political system, process and governance. It also discusses major political developments which have taken place over the past years until the present. The second part of the course will discuss selected issues and topics such as political parties, general elections, the middle class and democracy.

**Assessment Weightage**

Continuous Assessment: 60%  
Final Examination: 40 %

**Medium of Instruction**

English

**AA027011**

3 Credits

**LOCAL GOVERNMENT**

**Learning Outcomes**

At the end of the course, students can:

- (1) Relate strategic issues in local government and urbanisation;
- (2) Examine the links between local government and the urban environment and its relationship with local and urban issues; and
- (3) Assess reforms relating to local government, urbanisation, democracy, service delivery, and governance to the current scenario.

**Synopsis of Course Contents**

This course explores the fundamentals of the form and function of local government in the intergovernmental space. It is designed to meet the needs of students who wish to develop an understanding of local government and urbanisation. This course examines the history of local government and explains its complex and varied relationship with higher tiers of government. Finally, it explores the nature and causes of urbanisation-related distress related to local government and examines the relevant policies to address them.

**Assessment Weightage**

Continuous Assessment: 60%  
Final Examination: 40 %

**Medium of Instruction**

English

**AA027012**

3 Credits

## **SOCIAL POLICY AND DEVELOPMENT**

### **Learning Outcomes**

At the end of the course, students can:

- (1) Interpret theoretical approaches to the development of social policies in overcoming social problems
- (2) Evaluate the role of social welfare and social services in the management of societies
- (3) Anticipate the impacts of social policy-making and implementation in different social, economic and political contexts

### **Synopsis of Course Contents**

This course focuses on understanding the needs of social policy development, identifying actors and organizations directly and indirectly involved in the formulation and implementation of social policy, as well as analyzing the process of social policy formulation, implementation and evaluation in relation to social problems and development.

### **Assessment Weightage**

Continuous Assessment: 60%  
Final Examination: 40%

### **Medium of Instruction**

English

**AA027013**

3 Credits

**PLANNING AND COMMUNITY DEVELOPMENT****Learning Outcomes**

At the end of the course, students can:

- (1) Relate issues and strategies in planning and community development;
- (2) Examine the link between planning and regional growth and how it relates to community development issues; and
- (3) Relate the concepts of planning and community development to social, economic and political forces that shape the environment

**Synopsis of Course Contents**

This course is designed for students to understand planning and community development. It will focus on the nature and purpose of planning and community development, the role of different stakeholders in the planning and community development process and the governance context within which different types of planning operate. The course will use interdisciplinary knowledge and techniques in addressing environmental and social issues of concern to the community. Within this context, it will explore issues facing planners and managers in delivering services and fulfilling community needs. These needs will be discussed within the framework of the sustainable development agenda.

**Assessment Weightage**

Continuous Assessment: 60%  
Final Examination: 40%

**Medium of Instruction**

English

**AA027014**  
3 Credits

**POLITICAL COMMUNICATION AND MEDIA**

**Learning Outcomes**

At the end of this course, students can:

- (1) Explain the relationship between media and politics by using different models of media systems
- (2) Evaluate students' responsiveness and responsibility level in handling issues related to political communication and media.
- (3) Analyse the nature of the relationship between media and politics and its impact on the political system and media.

**Synopsis of Course Contents**

This course focuses on important elements in the context of public administration such as key theories, democracy and bureaucracy, intergovernmental relations, core functions of public administration, ethics and accountability issues as well as social equity. This course also emphasizes on technology and information management aspects, as well as governance and performance of the public sector

**Assessment Weightage**

Continuous Assessment: 60%  
Final Examination: 40%

**Medium of Instruction**

English

**AA017019**

3 Credits

**POLITICAL ECONOMY**

**Learning Outcomes**

At the end of this course, students can:

- (1) Analyse the concept of political economics.
- (2) Apply the theoretical concept in political economics analysis.
- (3) Value the empirical evidence and its economic implications.

**Synopsis of Course Contents**

This course provides an in-depth discussion of political economics and discussion based on the purpose and structure of economic analysis. Emphasise on the political discussion and its implications for the economy.

**Assessment Weightage**

Continuous Assessment: 60%  
Final Examination: 40%

**Medium of Instruction**

English

**AA037002**

4 Credits

## **SURVEY TECHNIQUES AND SAMPLING DESIGN**

### **Learning Outcomes**

At the end of this course, students can:

- (1) Demonstrate a sound understanding of the research process and research methodology;
- (2) Collect primary data using appropriate data collection and sampling methods;
- (3) Analyze data and conclude; and
- (4) Demonstrate skills in effective writing and communication.

### **Synopsis of Course Contents**

This course covers major issues connected with the research process in various fields. The course is designed to equip students with a sound understanding of theory building and the research process, with emphasis on quantitative applications of research methods. Students will learn the techniques of sampling, data collection and analysis for report writing. The course will also train students on critical analysis of published research and equip them with communication skills

### **Assessment Weightage**

Continuous Assessment: 50%  
Final Examination: 50%

### **Medium of Instruction**

English

**AA037013**  
3 Credits

## **STATISTICAL METHODS FOR QUALITY MANAGEMENT**

### **Learning Outcomes**

At the end of this course, students can:

- (1) Explain the role of statistical methodology, tools and techniques for quality management in the field of social science.
- (2) Apply the appropriate statistical tools, techniques and software applications in describing quality characteristics.
- (3) Analyse statistical results in solving quality-related problems.
- (4) Construct various forms of results to effectively communicate findings about quality.

### **Synopsis of Course Contents**

This course exposes students to basic concepts of quality and the roles of statistical methods in understanding and managing quality of processes and products. Statistical software is utilized in understanding the process and product quality characteristics. The topics covered include Statistical Thinking in Quality Improvement, Statistical Process Control, Variable and Attribute Control Charts, Hotelling's T<sup>2</sup> Control Chart, Multivariate Methods for Quality Improvement, Acceptance sampling.

### **Assessment Weightage**

Continuous Assessment: 60%  
Final Examination: 40%

### **Medium of Instruction**

English

**PROPOSED STUDY PLAN**  
**MASTER OF PUBLIC ADMINISTRATION**

| COMPONENT       | 1 <sup>st</sup> Semester            |        | 2 <sup>nd</sup> Semester            |        | 3 <sup>rd</sup> Semester |        | TOTAL CREDIT |
|-----------------|-------------------------------------|--------|-------------------------------------|--------|--------------------------|--------|--------------|
|                 | Subject                             | Credit | Subject                             | Credit | Subject                  | Credit |              |
| Core Course     | Choose three (3) core courses       | 12     | Choose two (2) core courses         | 8      |                          |        | 30           |
|                 |                                     |        | Research Project (P1)               | 5      | Research Project (P2)    | 5      |              |
| Elective Course | Choose any two (2) elective courses | 6      | Choose any two (2) elective courses | 6      |                          |        | 12           |
| Total Credit    |                                     | 18     |                                     | 19     |                          | 5      | 42           |

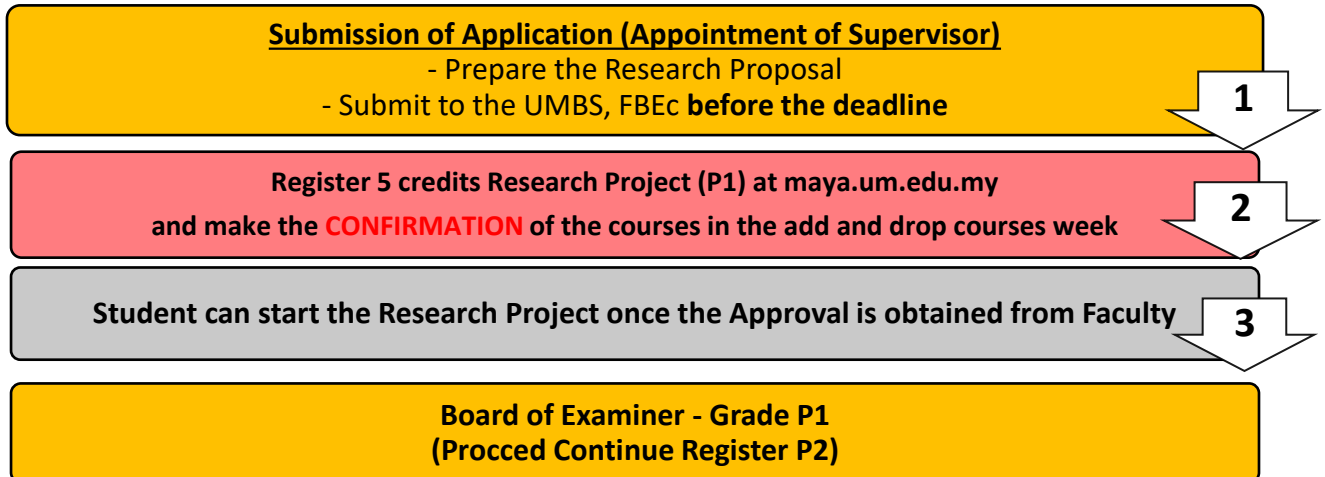
**TOTAL CREDIT: 42 CREDITS**

## GRADING SCHEME

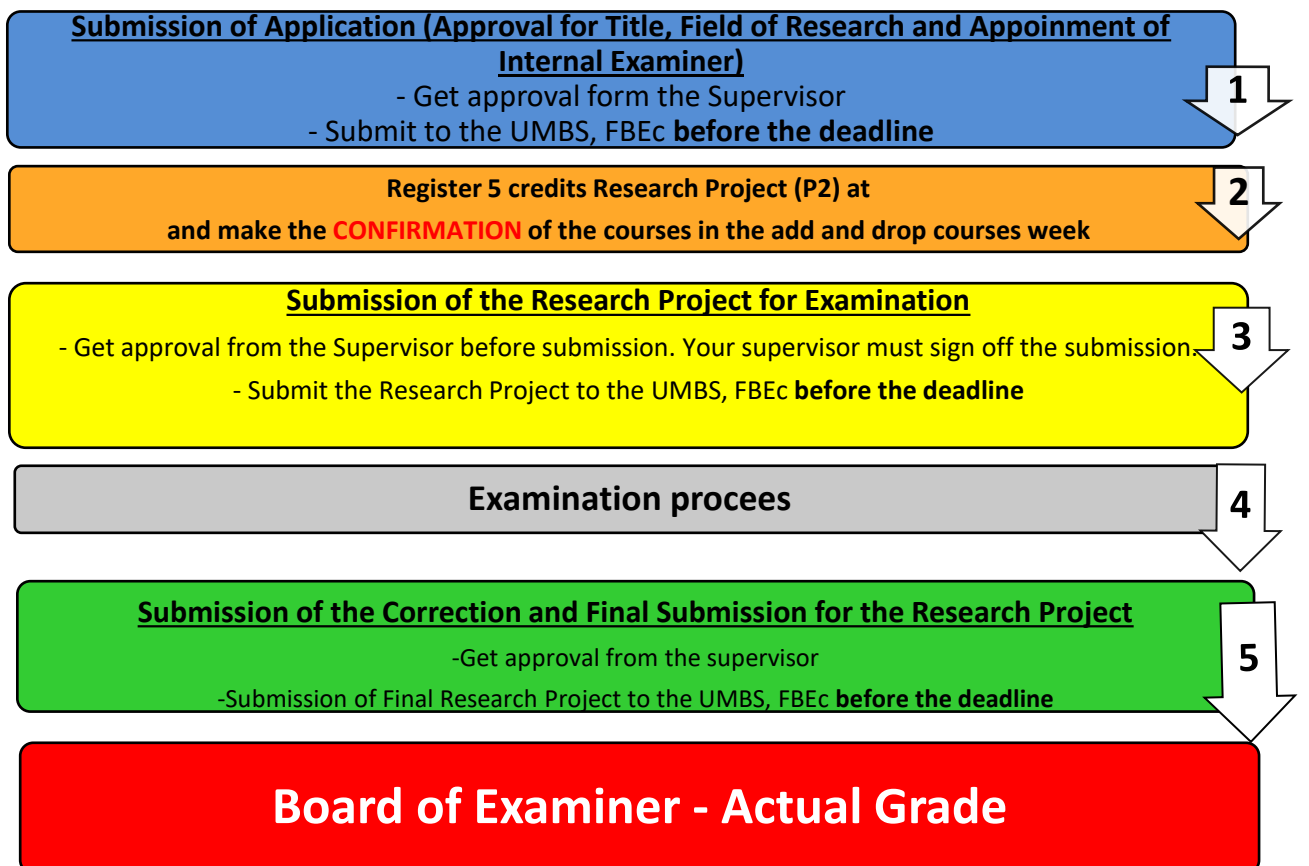
| Marks         | Grade     | Grade Point | Meaning                 |
|---------------|-----------|-------------|-------------------------|
| 90.00 - 100   | <b>A+</b> | 4.0         | <b>High Distinction</b> |
| 80.00 - 89.99 | <b>A</b>  | 4.0         | <b>Distinction</b>      |
| 75.00 - 79.99 | <b>A-</b> | 3.7         |                         |
| 70.00 – 74.99 | <b>B+</b> | 3.3         | <b>Pass</b>             |
| 65.00 – 69.99 | <b>B</b>  | 3.0         |                         |
| 60.00 – 64.99 | <b>B-</b> | 2.7         | <b>Fail</b>             |
| 55.00 – 59.99 | <b>C+</b> | 2.3         |                         |
| 50.00 – 54.99 | <b>C</b>  | 2.0         |                         |
| 45.00 - 49.99 | <b>C-</b> | 1.7         |                         |
| 40.00 - 44.99 | <b>D+</b> | 1.5         |                         |
| 35.00 - 39.99 | <b>D</b>  | 1.0         |                         |
| 0.00 34.99    | <b>F</b>  | 0.0         |                         |

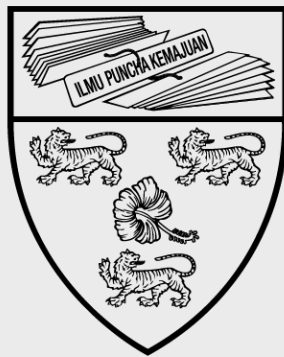
## STEP FOR REGISTRATION FOR RESEARCH PROJECT (AA027015)

FIRST STEP



SECOND STEP





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**FACULTY OF BUSINESS AND ECONOMICS**