



**UNIVERSITY
OF MALAYA**

POSTGRADUATE HANDBOOK 2018/2019

**FACULTY OF ECONOMICS
AND ADMINISTRATION**



Details of Prospectus are available in the website: <http://fep.um.edu.my>

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FACULTY OF ECONOMICS AND ADMINISTRATION ACADEMIC CALENDAR

SEMESTER I

Introduction Week	1 week	03.09.2018	—	09.09.2018
Lectures	8 weeks	10.09.2018	—	04.11.2018
Mid-Semester I Break	1 week	05.11.2018	—	11.11.2018
Lectures	6 weeks	12.11.2018	—	23.12.2018
Revision Week	1 week	24.12.2018	—	01.01.2019
Examination Semester I	3 weeks	02.01.2019	—	20.01.2019
Semester I Break	4 weeks	21.01.2019	—	17.02.2019

24 weeks
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SEMESTER II

Lectures	8 weeks	18.02.2019	—	14.04.2019
Mid-Semester II Break	1 week	15.04.2019	—	21.04.2019
Lectures	6 weeks	22.04.2019	—	02.06.2019
Revision Week	1 week	03.06.2019	—	09.06.2019
Examination Semester II	3 weeks	10.06.2019	—	30.06.2019

19 weeks
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SESSION BREAK

Session Break	11 weeks	01.07.2019	—	08.09.2019
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SPECIAL SEMESTER

Lectures	7 weeks	01.07.2019	—	18.08.2019
Examinations	1 week	19.08.2019	—	25.08.2019
Semester Break	2 weeks	26.08.2019	—	08.09.2019

12 weeks
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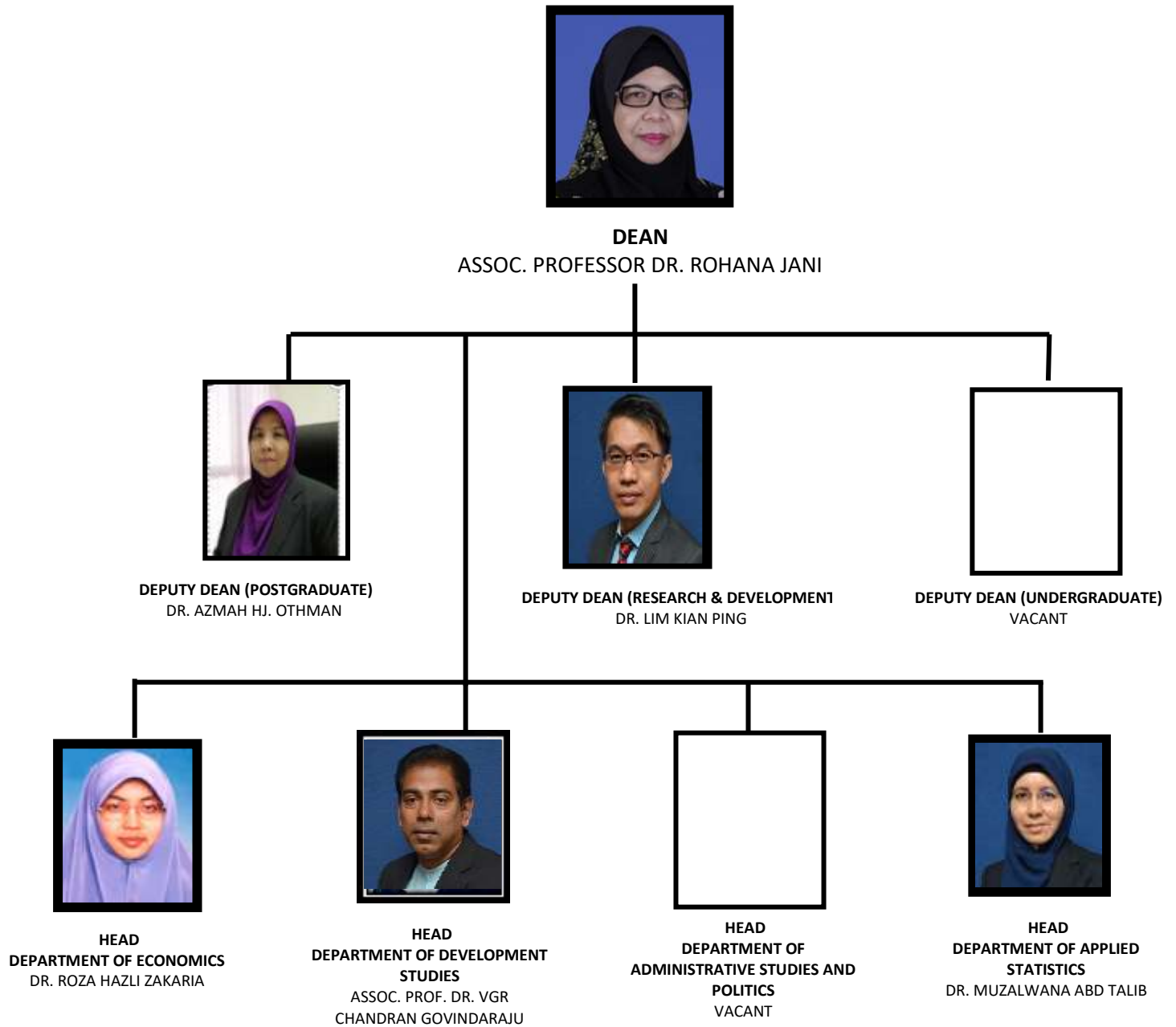
Important Reminders

All postgraduate candidates are required to renew their candidature at the beginning of each semester. Failure to do so is a violation of the University regulations which will result in termination of candidature. Letters of reminder will not be sent regarding this matter.

Implications if candidates do not renew their candidature:

- (1) Registration stickers will not be issued.
- (2) Candidates are not allowed to use the library facilities.
- (3) Visa extension and student pass for International Students cannot be processed.
- (4) Candidates will not be allowed to attend classes and sit for examinations.
- (5) Termination of candidature

ORGANIZATIONAL CHART



as at 1 August 2018

CONTACT DETAILS

DIRECTORY OF MANAGEMENT AND ADMINISTRATIVE STAFF

Name

Tel. Ext

Email

DEAN

Associate Professor Dr. Rohana Jani
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RESEARCH CENTRE/UNIT

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DIRECTORY OF MANAGEMENT AND ADMINISTRATIVE STAFF

Name	Tel. Ext	Email
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DIRECTORY OF MANAGEMENT AND ADMINISTRATIVE STAFF

Name	Tel. Ext	Email
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Main telephone line: 603-7967 xxxx to be followed by the last 4 digits.

MASTER OF ECONOMICS

**COURSES OFFERED FOR THE PROGRAMME OF
MASTER OF ECONOMICS (BY COURSEWORK)
FOR ACADEMIC SESSION 2018/2019**

Code	Course	Credit Hours	Duration of Examination	Distribution of Marks	
				% Continuous Assessments	% Final Examination
CORE COURSES					
EQX7001	Philosophy and Methodology of Research	4	2 hours	70	30
EQA7002	Research Project	10	-	100	-
EQA7003	Advanced Microeconomics	4	3 hours	50	50
EQA7004	Advanced Macroeconomics	4	3 hours	50	50
EQA7005	The Malaysian Economy	4	-	100	-
EQC7005	Applied Econometrics	4	3 hours	50	50

And at least twelve (12) credit hours of the following optional courses:

OPTIONAL COURSES

EQA7006	Economic Development and Planning	3	2 hours	50	50
EQA7007	Applied Macroeconomics	3	2 hours	50	50
EQA7008	Money and Finance in Economic Development	3	2 hours	50	50
EQA7009	Public Economics	3	2 hours	50	50
EQA7010	International Trade and Environment	3	2 hours	50	50
EQA7011	Islamic Banking and Finance	3	2 hours	50	50
EQA7012	Issues in Economic Analysis	3	2 hours	50	50
EQA7013	Advanced International Trade	3	2 hours	50	50
EQA7014	Urban Economics	3	2 hours	50	50
EQA7015	Social Protection	3	2 hours	50	50
EQC7006	Time Series Analysis	4	3 hours	50	50
EQC7014	Applied Financial Econometrics	3	2 hours	50	50
EQD7005	Poverty and Inequality	3	2 hours	70	30
EQD7008	Institutions, Industrial Development and Economic Growth	3	2 hours	60	40

*Optional courses offered in each semester may vary from semester to semester.

MASTER OF ECONOMICS TIME TABLE SEMESTER I ACADEMIC SESSION 2018/2019

SEMESTER I

COURSE CODE	TITLE	EXAMINATION PERIOD	LECTURER	DAY	TIME	VENUE
* EQX7001/ ¥ EXGA6122	Philosophy and Methodology of Research	2 hours	(1) Associate Professor Dr. Evelyn Shyamala Paul Devadason (2) Associate Professor Dr. Yong Chen Chen	Tuesday	6.00 pm – 9.00 pm	BSP 3-1
* EQA7002/ ¥ EXGA6181	Research Project (10 credit hours)/ Research Paper (9 credit hours)	No Lecture				
* EQA7003/ ¥ EXGA6120	Advanced Microeconomics	3 hours	Dr. Nurulhuda Mohd Satar	Monday	6.00 pm – 9.00 pm	BSP 0-2
* EQA7004/ ¥ EXGA6121	Advanced Macroeconomics	3 hours	Dr. Mohamed Aslam Gulam Hassan	Wednesday	6.00 pm – 9.00 pm	BSP 0-2
* EQC7005/ ¥ ESGC6356	Applied Econometrics	3 hours	Dr. Ahmad Farid Osman	Thursday	6.15 pm – 9.15 pm	Postgraduate Computer Lab
* EQA 7005/ ¥ EXGA6112	The Malaysian Economy	No Examination	Dr. Mohamed Aslam Gulam Hassan	Friday	6.00 pm – 9.00 pm	DK4
+ EQA7008/ ^ EXGA6304	Money and Finance in Economic Development	2 hours	Profesor Dr. Tan Eu Chye	Tuesday	6.00 pm – 9.00 pm	DK4
+ EQA7006/ ^ EXGA6103	Economic Development and Planning	2 hours	Profesor Dr. Hjh Fatimah Kari	Friday	6.00 pm – 9.00 pm	BSP 0-2
+ EQA7013/ ^ EXGA6312	Advanced International Trade	2 hours	(1) Associate Professor Dr. Evelyn Shyamala Paul Devadason (2) Dr. Tang Tuck Cheong	Wednesday	6.00 pm – 9.00 pm	BSP 1-3
+ EQA7014/ ^ EXGA6313	Urban Economics	2 hours	Dr. Nurulhuda Mohd Satar	Thursday	6.00 pm – 9.00 pm	BSP 0-2
+ EQC7014/ ^ ESGC6328	Applied Financial Econometrics	2 hours	Associate Professor Dr. Lau Wee Yeap	Tuesday	6.15-9.15 pm	Postgraduate Computer Lab
¥ ESGC6120	<i>Statistical Methods</i>	3 hours	Associate Professor Dr. Ng Sor Tho	Wednesday	6.15-9.15 pm	DK 4
+ EQD7005/ ^ ERGD6103	Poverty and Inequality/ Poverty and Distribution	2 hours	Dr. Azmah Hj. Othman	Friday	6.00 pm - 9.00 pm	BSP 0-3

* Core Courses for admission **2017/2018** and later.

+ Optional Courses for admission **2017/2018** and later.

¥ Core Course for intake **2016/2017** and earlier.

^ Optional Courses for intake **2016/2017** and earlier.

MASTER OF ECONOMICS TIME TABLE SEMESTER II, ACADEMIC SESSION 2018/2019

SEMESTER II (Tentative)

COURSE CODE	TITLE	EXAMINATION PERIOD	LECTURER	DAY	TIME	VENUE
* EQX7001/ ¥ EXGA6122	Philosophy and Methodology of Research	2 hours	Associate Professor Dr. Yong Chen Chen	Monday	6.00 pm – 9.00 pm	BSP 3-1
* EQA7002/ ¥ EXGA6181	Research Project (10 credit hours)/ Research Paper (9 credit hours)	No Lecture				
* EQA7003/ ¥ EXGA6120	Advanced Microeconomics	3 hours	Dr. Ong Sheue Li	Friday	6.00 pm – 9.00 pm	BSP 0-2
* EQA 7004/ ¥ EXGA6121	Advanced Macroeconomics	3 hours	Dr. Mohamed Aslam Gulam Hassan	Wednesday	6.00 pm – 9.00 pm	BSP 1-3
* EQC7005/ ¥ ESGC6356	Applied Econometrics	3 hours	Dr. Soon Siew Voon	Thursday	6.15 pm – 9.15 pm	Computer Lab G2 & G3
+ EQA7007/ ^ EXGA6303	Applied Macroeconomics	2 hours	Associate Professor Dr. Kwek Kian Teng	Monday	6.00 pm – 9.00 pm	Utility Computer lab
+ EQA7009/ ^ EXGA6305	Public Economics	2 hours	Dr. Mohamed Aslam Gulam Hassan	Saturday	9.00am – 12.00 pm	BSP 0-2
+ EQA7010/ ^ EXGA6307	International Trade and Environment	2 hours	Professor Dr. Hjh. Fatimah Kari	Tuesday	6.00 pm – 9.00 pm	BSP 1-1
+ EQA7012/ ^ EXGA6311	Issues in Economic Analysis	2 hours	Dr. Tang Tuck Cheong	Wednesday	6.00 pm – 9.00 pm	BSP 0-2
+ EQA7015/ ^ EXGA6314	Social Protection	2 hours	Dr. Mario Arturo Ruiz Estrada	Monday	6.00 pm – 9.00 pm	BSP 0-3
+ EQC7006/ ^ ESGC6115	Time Series Analysis	3 hours	Dr. Ahmad Farid Osman	Monday	6.15-9.15 pm	Computer Lab G2 & G3
	Time Series Analysis	2 hours	Dr. Ahmad Farid Osman	Monday	6.15-9.15 pm	Computer Lab G2 & G3

* Core Courses for admission 2017/2018 and later.

+ Optional Courses for admission 2017/2018 and later.

¥ Core Course for intake 2016/2017 and earlier.

^ Optional Courses for intake 2016/2017 and earlier.

**LIST OF COURSES BASE ON SEMESTER (GRADUATE ON TIME)
MASTER OF ECONOMICS**

COMPONENT	SEMESTER 1		SEMESTER 2		SPECIAL SEMESTER		TOTAL CREDIT HOURS
	Subject	Credit Hours	Subject	Credit Hours	Subject	Credit Hours	
Core Course	Choose three (3) core courses (12 Credit Hours)	4 4 4	Choose two (2) core courses (8 Credit Hours)	4 4	Research Project	10	30
Optional Course	Choose any one (1) elective courses (3 Credit Hours)	3	Choose any three (3) elective courses (9 Credit Hours)	9			12
Total Credit Hours		15		17		10	42

TOTAL CREDIT HOURS: 42 Credit Hours

DIRECTORY OF ACADEMIC STAFF (Qualifications and Expertise)

No.	Name/Position	Room No.	Tel. Ext.	Email @um.edu.my	Qualifications	Expertise
DEPARTMENT OF ECONOMIC						
1.	Dr. Roza Hazli Zakaria (<i>Head of Department</i>)	B34	3653/3746	Roza	PhD (NUMalaysia), MEc, BEc (Mal)	<ul style="list-style-type: none"> • Monetary Economics • Banking Economics • Islamic Economics
2.	Prof. Dr. Tan Eu Chye	2-42	3731	Tanec	PhD (Warwick), MEc (Mal), BSocSc (SciUMalaysia)	<ul style="list-style-type: none"> • Monetary Economics • International Trade • Development Economics
3.	Prof. Dr. Fatimah Kari	2-11	3661	fatimah_kari	PhD (MSU), MEc (Leicester), BEc (NUMalaysia)	<ul style="list-style-type: none"> • International Trade and Environmental • Resource and Environmental Economics • Macroeconomics/ Microeconomics
2.	Prof. Dr. M Niaz Asadullah	C06	3733	m.niaz nasadullah@gmail.com	PhD & MSc (Oxon), MA (Dhaka), BA (Aligarh)	<ul style="list-style-type: none"> • Development Economics • Microfinance • Economics of Education • Labor Economics • Applied Micro-Econometrics
4.	Assoc. Prof. Dr. Yap Su Fei	B30	3681	g2yss	PhD, MEc, BSc (Mal)	<ul style="list-style-type: none"> • Macromodelling • Macroeconomics • Input-Output Analysis • Information Economics
5.	Assoc. Prof. Dr. Kwek Kian Teng	D10	3655	Ktkwek	PhD (Monash), MEc, BEc (Mal)	<ul style="list-style-type: none"> • Macroeconomics • International Macroeconomics • Applied Econometrics
6.	Assoc. Prof. Dr. Evelyn Shyamala Paul Devadason	E18	3726	Evelyns	PhD (Mal), MSocSc (NUS), BEc (Mal)	<ul style="list-style-type: none"> • International Trade • Regional Integration
8.	Assoc. Prof. Dr. Santha Chenayah @ Ramu	C11	3761	Santha	PhD, MEc (Osaka), BEc (Mal)	<ul style="list-style-type: none"> • Macroeconomics • Environmental Economics • Operations Research (<i>Management Science</i>)
12.	Assoc. Prof. Dr. Yong Chen Chen	B26	3687	Ccyong	PhD, MEc, BSc (PutraUMalaysia)	<ul style="list-style-type: none"> • International Trade • Social Accounting Matrix
7.	Dr. Mohamed Aslam Gulam Hassan	C17	3605	maslam	PhD (HiroshimaCU), PhD, MEc (Mal), BSocSc (USM), ASP (Kiel)	<ul style="list-style-type: none"> • International Trade • Regional Economic Cooperation • International Macroeconomics • Post-Keynesian Economics (Heterodox Economics) • Macroeconomics • Foreign Direct Investment, Economic Growth, ASEAN Economy, CHINA Studies
9.	Dr. Zarinah Yusof	C35	3609	zarinahy	PhD (PutraUMalaysia), MEc, BEc (Mal)	<ul style="list-style-type: none"> • Macroeconomics • Financial Economics • Development Economics
10.	Mr. Saad Mohd Said	2-02	3640	saadms	MSc (Lond), BEc (Mal)	<ul style="list-style-type: none"> • Macroeconomics • Industrial Economics • Financial Markets

No.	Name/Position	Room No.	Tel. Ext.	Email @um.edu.my	Qualifications	Expertise
11.	Dr. Nurulhuda Mohd Satar	B33	3656	nurulhuda	PhD (UWM), MEc, BEc (Mal)	<ul style="list-style-type: none"> Household Economics Microeconomics
12.	Dr. Yong Sook Lu	2-13	3717	yongsl	PhD (Lancaster), MEc, BEc (Mal)	<ul style="list-style-type: none"> Industrial Organisation Microeconomics
13.	Dr. Lim Kian Ping Deputy Dean (Research & Development)	E08	3666/3601	kianpinglim	PhD (Monash), MSc (UPM), BBA (UKM)	<ul style="list-style-type: none"> Financial Economics
14.	Dr. Tang Tuck Cheong (Coordinator MOFEU / TIAC)	E14	3628	tangtuckcheong	PhD (Monash), MSc, BEc (UUM)	<ul style="list-style-type: none"> International Trade Macroeconomics International Economics
15.	Dr. Ong Sheue Li	E02	3699	ongsl	PhD (YNU), MSc (UMS), BSc (UMT)	<ul style="list-style-type: none"> International Economics Applied Econometrics
16.	Dr. Pui Kiew Ling	E09	3732	puikiewlingkt	PhD (UKM), MSc (UKM), BSc (UMS)	<ul style="list-style-type: none"> Monetary Economics Development Economics Applied Econometrics Computable General Equilibrium Modeling
17.	Mr. Chong Chin Sieng	E01	3672	cschong	MEc, BEc (Mal)	<ul style="list-style-type: none"> Financial Economics Microeconomics Macroeconomics National Financial
18.	Mdm. Nor Hasniah Kasim	B22	3639	norhasniah	MEc (NUMalaysia), BEc (Mal)	<ul style="list-style-type: none"> International Trade Theory International Finance

Main telephone line: 603-7967 xxxx to be followed by the last 4 digits.

MASTER OF PUBLIC ADMINISTRATION

**COURSES OFFERED FOR THE PROGRAMME OF
MASTER OF PUBLIC ADMINISTRATION (BY COURSEWORK)
FOR ACADEMIC SESSION 2018/2019**

Code	Course	Credit Hours	Duration of Examination	Distribution of Marks	
				% Continuous Assessments	% Final Examination
CORE COURSES					
EQB7001	Research Methodology in Public Administration	4	-	100	-
EQB7002	Research Project	10	-	100	-
EQB7003	Public Administration and Politics	4	2 hours	60	40
EQB7004	Management Theory and Practice	4	2 hours	60	40
EQB7005	Public Policy Analysis	4	2 hours	55	45
EQB7006	Fiscal Administration	4	3 hours	50	50

And at least twelve (12) credit hours of the following optional courses:

OPTIONAL COURSES

EQB7007	Administrative Behaviour	3	2 hours	60	40
EQB7008	Human Resource Management	3	2 hours	60	40
EQB7009	Quality Management	3	2 hours	60	40
EQB7010	Malaysian Politics and Governance	3	2 hours	50	50
EQB7011	Urban Management	3	2 hours	50	50
EQB7012	Social Policy and Development	3	2 hours	60	40
EQB7013	Planning and Community Development	3	2 hours	50	50
EQB7014	Political Communication and the Media	3	2 hours	60	40
EQD7004	Globalization and Development	4	2 hours	60	40
EQA7006	Economic Development and Planning	3	2 hours	50	50

*Optional courses offered in each semester may vary from semester to semester.

MASTER OF PUBLIC ADMINISTRATION TIME TABLE SEMESTER I, ACADEMIC SESSION 2018/2019

SEMESTER I

COURSE CODE	TITLE	EXAMINATION PERIOD	LECTURER	DAY	TIME	VENUE
*EQB7001/ ¥EPGB6122	Research Methodology in Public Administration	No Examination	Dr. Kuppusamy Singaravelloo	Jumaat	6.00 – 9.00 pm	Postgraduate Computer lab
	Research Methodology	2 hours				
*EQB7002/ ¥EPGB6181	Research Project/ Research Paper	No Lecture				
*EQB7003/ ¥EPGB6124	Public Administration and Politics/ Politics, Development and Governance	2 hours	Associate Professor Dr. Makmor Tumin	Thursday	6.00 – 9.00 pm	BSP 1-1
*EQB7004/ ¥EPGB6120	Management Theory and Practice	2 hours	Professor Dr. Beh Loo See	Monday	6.00 – 9.00 pm	BSP 0-4
*EQB7005/ ¥EPGB6123	Public Policy Analysis/ Policy Analysis and Programme Evaluation	2 hours	Professor Dr. Edmund Terence Gomez	Wednesday	6.00 – 9.00 pm	BSP 1-1
*EQB7006 ¥EPGB6121	Fiscal Administration	3 hours	Dr. Nur Hairani Abd Rahman	Tuesday	6.00-9.00 pm	BSP 0-4
	Financial Administration in Developing Countries	2 hours				
+EQB7007	Administrative Behaviour	2 hours	Dr. Nurul Liyana Mohd Kamil	Thursday	6.00 – 9.00 pm	BSP 0-4
+EQB7008/ ^EPGB6111	Human Resource Management	2 hours	Associate Professor Datin Dr. Hj. Sabitha Marican	Wednesday	6.00 – 9.00 pm	BSP 0-4
+EQB7010 ^EPGB6319	Malaysian Politics and Governance/ Malaysian Politics	2 hours	Dr. Muhammad Asri Mohd Ali	Monday	6.00 – 9.00 pm	BSP 1-1
^EPGB6321	Public Management Techniques	2 hours	1) Dr. Nur Hairani Abd Rahman/ 2) Dr. Nurul Liyana Mohd Kamil	Friday	6.00 -9.00 pm	BSP 0-4
+EQB7013/ ^EPGB6324	Planning Community and Development/ Planning Administration and Community Development	2 hours	1) Associate Professor Dr. Raja Noriza Raja Ariffin / 2) Dr. Nurhidayah Abdullah	Tuesday	6.00 – 9.00 pm	BSP 1-1
+EQA7006	Economic Development and Planning	2 hours	Profesor Dr. Hj Fatimah Kari	Friday	6.00 pm – 9.00 pm	BSP 0-2
+EQD7004/ ^ERGD6102	Globalization and Development	2 hours	Professor Dr. Rajah Rasiah	Wednesday	6.00 pm - 9.00 pm	BSP 0-3

* Core Courses for admission 2017/2018 and later.

+ Optional Courses for admission 2017/2018 and later.

¥ Core Course for intake 2016/2017 and earlier.

^ Optional Courses for intake 2016/2017 and earlier.

MASTER OF PUBLIC ADMINISTRATION TIME TABLE SEMESTER II, ACADEMIC SESSION 2018/2019

SEMESTER II (Tentative)

COURSE CODE	TITLE	EXAMINATION PERIOD	LECTURER	DAY	TIME	VENUE
*EQB7001/ ¥EPGB6122	Research Methodology in Public Administration	No Examination	Dr. Kuppusamy Singaravelloo	Friday	6.00 – 9.00 pm	Postgraduate Computer lab
	Research Methodology	2 hours				
*EQB7002/ ¥EPGB6181	Research Project/ Research Paper	No Lecture				
*EQB7003/ ¥EPGB6124	Public Administration and Politics/ Politics, Development and Governance	2 hours	Associate Professor Dr. Makmor Tumin	Thursday	6.00 – 9.00 pm	BSP 1-1
*EQB7004/ ¥EPGB6120	Management Theory and Practice	2 hours	Professor Dr. Beh Loo See	Monday	6.00 – 9.00 pm	BSP 0-4
*EQB7005/ ¥EPGB6123	Public Policy Analysis/ Policy Analysis and Programme Evaluation	2 hours	Professor Dr. Edmund Terence Gomez	Wednesday	6.00 – 9.00 pm	BSP 0-4
*EQB7006/ ¥EPGB6121	Fiscal Administration	3 hours	Dr. Nur Hairani Abd Rahman	Tuesday	6.00 – 9.00 pm	BSP 1-1
	Financial Administration in Developing Countries	2 hours				
+EQB7009/ ^EPGB6112	Quality Management	2 hours	Dr. Nurul Liyana Abdul Kamil	Thursday	6.00 – 9.00 pm	BSP 0-4
+EQB7011/ ^EPGB6320	Urban Management	2 hours	Dr. Nurhidayah Abdullah	Wednesday	6.00 – 9.00 pm	BSP 1-1
+EQB7012/ ^EPGB6322	Social Policy and Development	2 hours	Associate Professor Datin Dr. Hj. Sabitha Marican	Tuesday	6.00 – 9.00 pm	BSP 0-4
+EQB7014	Political Communication and the Media	2 hours	Dr. Muhammad Asri Mohd Ali	Monday	6.00 – 9.00 pm	BSP 1-1
^EPGB6325	Civil Society and Social Transformation	2 hours	Associate Professor Dr. Yeoh Kok Kheng	Saturday	9.00 am – 12.00 pm	BSP 1-1
^ ERGD6104	Sustainable Development and Environmental Management	2 hours	Associate Professor Dr. Baskaran Angathevar	Tuesday	6.00 - 9.00 pm	BSP 0-2
^ EXGA6314	Social Protection	2 hours	Dr. Mario Arturo Ruiz Estrada	Monday	6.00 – 9.00 pm	BSP 0-3

* Core Courses for admission 2017/2018 and later.

+ Optional Courses for admission 2017/2018 and later.

¥ Core Course for intake 2016/2017 and earlier.

^ Optional Courses for intake 2016/2017 and earlier.

**LIST OF COURSES BASE ON SEMESTER (GRADUATE ON TIME)
MASTER OF PUBLIC ADMINISTRATION**

COMPONENT	SEMESTER 1		SEMESTER 2		SPECIAL SEMESTER		TOTAL CREDIT HOURS
	Subject	Credit Hours	Subject	Credit Hours	Subject	Credit Hours	
Core Course	Choose any three (3) core courses (12 Credit Hours)	4 4 4	Choose any two (2) core courses (8 Credit Hours)	4 4	Research Project	10	30
Optional Course	Choose any two (2) elective courses (6 Credit Hours)	6	Choose any two (2) elective courses (6 Credit Hours)	6			12
Total Credit Hours		18		14		10	42

TOTAL CREDIT HOURS: 42 Credit Hours

DIRECTORY OF ACADEMIC STAFF (Qualifications and Expertise)

DEPARTMENT OF ADMINISTRATIVE STUDIES & POLITICS						
No.	Name/Position	Room No.	Tel. Ext.	Email @um.edu.my	Qualifications	Expertise
1.	Assoc. Prof. Dr. Yeoh Kok Kheng	E17	3670/3748	yeohkk	PhD (Brad), MEc, BEc (Mal)	<ul style="list-style-type: none"> • Political Economy (with special focus on contemporary China) • State, Ethnicity and Economic Development • Ethnopolitics in Socioeconomic Development • Demographic Diversity, Federalism and Fiscal Decentralization
2.	Prof. Datuk Dr. Norma Mansor (Director SWRC)	C09	3615/3648	norma	PhD, MPA (Liv), BEc (Mal)	<ul style="list-style-type: none"> • Development & Governance • Public Management • Public Policy
3.	Prof. Dr. Edmund Terence Gomez	2-39	3725	etgomez terencegomez@hotmail.com	PhD, MPhil, BA (Mal)	<ul style="list-style-type: none"> • Malaysian Politics • Political Economy • Ethnic Business
4.	Prof. Dr. Beh Loo See	2-12	3677	lucybeh	PhD (PutraUMalaysia), MA (NUMalaysia), BA (SciUMalaysia)	<ul style="list-style-type: none"> • Human Resource Management • Public Administration
5.	Assoc. Prof. Dr. Raja Noriza Raja Ariffin	C14	3620/3621	rnoriza	PhD (Nottingham), MCRP (CSUF), BA (USL)	<ul style="list-style-type: none"> • Urban Planning • Local Government • Transportation
6.	Assoc. Prof. Datin Dr. Hj. Sabitha Marican	B29	3716	sabitha	PhD (SciUMalaysia), MPA, BSc (Pitts)	<ul style="list-style-type: none"> • Human Resource Management • Public and Social Policy • Organization Behaviour • Public Administration
7.	Assoc. Prof. Dr. Makmor Tumin	2-37	3690	makmor	PhD, MPA, BEc (Mal)	<ul style="list-style-type: none"> • Civil Society • Theory and Political Thought • Health Policy
8.	Dr. Hanira Hanafi (Deputy Director CPDS)	B27	3652	hanira_hanafi	PhD (Durham), MCL, LLB (IIUM), Advocate & Solicitor of Malaya	<ul style="list-style-type: none"> • Malaysian Legal System • Islamic Banking and finance
9.	Dr. Kuppusamy Singaravelloo	B20	3678	kuppusamy_s	PhD (PutraUMalaysia), MPA, BSc (Mal)	<ul style="list-style-type: none"> • Local Government Management and Administration • Public Enterprises • Privatisation • Occupational Safety and Health

DEPARTMENT OF ADMINISTRATIVE STUDIES & POLITICS						
No.	Name/Position	Room No.	Tel. Ext.	Email @um.edu.my	Qualifications	Expertise
10.	Mr. Nawi Abdullah	E11	3604	a.nawi	MPA, BEc (Mal)	<ul style="list-style-type: none"> • Management • Public Finance • Public Administration
11.	Dr. Nurhidayah Abdullah	B21	3727	abd_hidayah	PhD (Sydney), MCL, LLB (IIUM), Advocate & Solicitor of High Court of Malaya (Non-practicing)	<ul style="list-style-type: none"> • Contract Law • Business Law
12.	Dr. Muhammad Asri Mohd Ali	B32	3722	muhasri	PhD, MPA, BEc (Mal)	<ul style="list-style-type: none"> • Voting Behavior • Political Party • Politics Culture • State-Society Relations
13.	Dr. Nur Hairani Abd Rahman	E19	3733	nurhairani	PhD (USM), MPA (Mal), BSocSc (Political Science) (UKM)	<ul style="list-style-type: none"> • Public Policy and Administration • Policy Studies
14.	Dr. Nurul Liyana Mohd Kamil	E21	3728	nurulliyana	PhD (USM), MBA (UiTM), BBA in HRM (Uniten)	<ul style="list-style-type: none"> • Human Resource Management • Organizational Behavior • Corporate Governance
15.	*Cik Maria Mohd Ismail SLAB	-	-	mariaismail@siswa.um.edu.my maria_may1910@yahoo.com	MPA (Mal), B.(Admin Science)(UiTM)	<ul style="list-style-type: none"> • Public Policy

Main telephone line: 603-7967 xxxx to be followed by the last 4 digits.

MASTER OF APPLIED STATISTICS

**COURSES OFFERED FOR THE PROGRAMME OF
MASTER OF APPLIED STATISTICS (BY COURSEWORK)
FOR ACADEMIC SESSION 2018/2019**

Code	Course	Credit Hours	Duration of Examination	Distribution of Marks	
				% Continuous Assessment	% Final Examination
CORE COURSES					
EQC 7001	Quantitative Research Methods	4	3 hours	50	50
EQC 7002	Research Project	10	-	100	-
EQC 7003	Statistical Methods	4	3 hours	50	50
EQC 7004	Statistical Data Analysis	4	3 hours	50	50
EQC 7005	Applied Econometrics	4	3 hours	50	50

And at least sixteen (16) credit hours of the following optional courses:

OPTIONAL COURSES

EQC 7006	Time Series Analysis	4	3 hours	50	50
EQC 7007	Computer Information Systems	3	2 hours	50	50
EQC 7008	Experimental Design	3	2 hours	50	50
EQC 7009	Biostatistics	3	2 hours	50	50
EQC 7010	Actuarial Statistics	3	2 hours	50	50
EQC 7011	Applications of Demographic Techniques	3	2 hours	50	50
EQC 7012	Marketing Research Techniques	3	2 hours	60	40
EQC7013	Operations Research Methods	3	2 hours	50	50
EQC 7014	Applied Financial Econometrics	3	2 hours	50	50
EQC 7015	Readings in Applied Statistics	3	-	100	-
EQC 7016	Statistical Methods for Quality Management	3	2 hours	60	40
EQA7005	The Malaysian Economy	4	-	100	-
EQA7007	Applied Macroeconomics	3	2 hours	50	50
EQA7008	Money and Finance in Economic Development	3	2 hours	50	50

*Optional courses offered in each semester may vary from semester to semester.

MASTER OF APPLIED STATISTICS TIME TABLE SEMESTER I, ACADEMIC SESSION 2018/2019

SEMESTER I

COURSE CODE	TITLE	EXAMINATION PERIOD	LECTURER	DAY	TIME	VENUE
*EQC7001/ ¥ESGC6121	<i>Quantitative Research Methods / Survey Techniques & Sampling Design</i>	3 hours	Dr. Tey Nai Peng	Friday	6.15-9.15 pm	Utility Computer Lab
*EQC7003/ ¥ESGC6120	<i>Statistical Methods</i>	3 hours	Associate Professor Dr. Ng Sor Tho	Wednesday	6.15-9.15 pm	DK 4
*EQC7005/ ^ESGC6356	<i>Applied Econometrics</i>	3 hours	Dr. Ahmad Farid Osman	Thursday	6.15-9.15 pm	Postgraduate Computer Lab
+EQC7013/ ^ESGC6322	<i>Operations Research Methods</i>	2 hours	Dr. Ng Yin Mei	Monday	6.15-9.15 pm	Postgraduate Computer Lab
+EQC7014/ ^ESGC6328	<i>Applied Financial Econometrics</i>	2 hours	Associate Professor Dr. Lau Wee Yeap	Tuesday	6.15-9.15 pm	Postgraduate Computer Lab
+EQC7016/ ^ESGC6357	<i>Statistical Methods for Quality Management</i>	2 hours	Dr. Muzalwana Abd Talib	Tuesday	6.15-9.15 pm	Postgraduate Computer Lab
+EQA 7005/ ^EXGA6112	The Malaysian Economy	No Examination	Dr. Mohamed Aslam Gulam Hassan	Friday	6.00 pm – 9.00 pm	DK4
+EQA7008/ ^EXGA6304	Money and Finance in Economic Development	2 hours	Profesor Dr. Tan Eu Chye	Tuesday	6.00 pm – 9.00 pm	DK4
^EXGA6122	Philosophy and Methodology of Research	2 hours	(1) Associate Professor Dr. Evelyn Shyamala Paul Devadason (2) Associate Professor Dr. Yong Chen Chen	Tuesday	6.00 pm – 9.00 pm	BSP 3-1

* Core Courses for admission **2017/2018** and later.

+ Optional Courses for admission **2017/2018** and later.

¥ Core Course for intake **2016/2017** and earlier.

^ Optional Courses for intake **2016/2017** and earlier.

MASTER OF APPLIED STATISTICS TIME TABLE SEMESTER II, ACADEMIC SESSION 2018/2019

SEMESTER II (Tentative)

COURSE CODE	TITLE	EXAMINATION PERIOD	LECTURER	DAY	TIME	VENUE
* EQC7003/ ¥ ESGC6120	<i>Statistical Methods</i>	3 hours	Dr. Adilah Abdul Ghapor	Wednesday	6.15-9.15 pm	DK 4
* EQC7004/ ¥ ESGC6123	<i>Statistical Data Analysis</i>	3 hours	Associate Professor Dr. Rohana Jani	Tuesday	6.15-9.15 pm	Postgraduate Computer Lab
* EQC7005/ ^ ESGC6356	<i>Applied Econometrics</i>	3 hours	Dr. Soon Siew Voon	Thursday	6.15-9.15 pm	Computer Lab G2 & G3
+ EQC7006/ ^ ESGC6115	<i>Time Series Analysis</i>	3 hours	Dr. Ahmad Farid Osman	Monday	6.15-9.15 pm	Computer Lab G2 & G3
	<i>Time Series Analysis</i>	2 hours	Dr. Ahmad Farid Osman			
+ EQC7007/ ^ ESGC6113	<i>Computer Information Systems</i>	2 hours	Dr. Diana Abdul Wahab	Wednesday	6.15-9.15 pm	Postgraduate Computer Lab
+ EQC7008 ¥ ESGC6122	<i>Experimental Design</i>	2 hours	Associate Professor Dr. Ng Sor Tho	Monday	6.15-9.15 pm	Postgraduate Computer Lab
	<i>Experimental Design</i>	3 hours	Associate Professor Dr. Ng Sor Tho			
+ EQC7012/ ^ ESGC6319	<i>Marketing Research Techniques</i>	2 hours	Dr. Muzalwana Abd Talib	Thursday	6.15-9.15 pm	Utility Computer Lab
+EQC7009/ ^ESGC6316	<i>Biostatistics</i>	2 hours	Professor Dr Noor Azina Ismail	Tuesday	6.15-9.15 pm	Computer Lab G2 & G3
+ EQA7007/ ^ EXGA6303	Applied Macroeconomics	2 hours	Associate Professor Dr. Kwek Kian Teng	Monday	6.00 – 9.00 pm	Utility Computer lab
^EXGA6122	Philosophy and Methodology of Research	2 hours	Associate Professor Dr. Yong Chen Chen	Monday	6.00 pm – 9.00 pm	BSP 3-1

* Core Courses for admission **2017/2018** and later.

+ Optional Courses for admission **2017/2018** and later.

¥ Core Course for intake **2016/2017** and earlier.

^ Optional Courses for intake **2016/2017** and earlier.

**LIST OF COURSES BASE ON SEMESTER (GRADUATE ON TIME)
MASTER OF APPLIED STATISTICS**

COMPONENT	SEMESTER 1		SEMESTER 2		SPECIAL SEMESTER		TOTAL CREDIT HOURS
	SUBJECT	CREDIT HOURS	SUBJECT	CREDIT HOURS	SUBJECT	CREDIT HOURS	
Core Course	Choose two (2) core courses (8 credit hours)	4 4	Choose two (2) core courses (8 credit hours)	4 4	Research Project	10	26
Optional Course	Choose two (2) courses (6 credit hours)	6	Choose three (3) courses (10 credit hours)	10			16
Total Credit Hours		14		18		10	42

TOTAL CREDIT HOURS: 42 credit hours

DIRECTORY OF ACADEMIC STAFF (Qualifications and Expertise)

DEPARTMENT OF APPLIED STATISTICS						
No	Name/Position	Room No	Tel. Ext.	Email	Qualifications	Expertise
1.	Dr. Muzalwana Abdul Talib @ Abdul Mutalib (Head of Department)	B23	3730	wana_am	PhD, MAppStats (Mal), BA (Hons) (Sheffield Hallam)	<ul style="list-style-type: none"> • Statistical Quality Control • Service Quality • Applied Statistics • Multivariate Technique
2.	Prof. Dr. Goh Kim Leng	C34	3608	klgoh	PhD (Monash), MEc, BEc (Mal)	<ul style="list-style-type: none"> • Econometrics • Financial Time Series Analysis
3.	Prof. Dr. Noor Azina Ismail	C33	3638	nazina	PhD (QUT), MStats, BSc (UNSW)	<ul style="list-style-type: none"> • Multivariate Techniques • Medical Statistics • Health Information System • Mathematics of Education • Applied Statistics • Structural Equation Modeling • Mixture Model
4.	Assoc. Prof. Dr. Hjh. Rohana Jani (Dean)	2-37	3660/3600/3740	rohanaj rohanajani@gmail.com	PhD (Macq), MSc (WV Virginia), BSc (Ohio)	<ul style="list-style-type: none"> • Statistical Data Analysis • Applied Statistics • Multivariate Techniques • Market Research • SPSS use
5.	Assoc. Prof. Dr. Lau Wee Yeap	C38	3642	wylau	PhD (Osaka), MFE (NUS), MAppStats (Mal), MEc (Osaka), MAcc (CSU), BSocSc (Hons) (SciUMalaysia)	<ul style="list-style-type: none"> • Financial Econometrics • Applied Econometrics • Applied Statistics • Finance • Portfolio Management
6.	Assoc. Prof. Dr. Ng Sor Tho	B24	3684	ngst	PhD (PutraUMalaysia), MEc, BEc (Mal)	<ul style="list-style-type: none"> • Quantitative Analysis • Population Studies • Applied Statistics • Social Gerontology
7.	Dr. Ahmad Farid Osman	E7	3665	faridosman	PhD (Monash), MSc, BAppSc (SciUMalaysia)	<ul style="list-style-type: none"> • Statistics • Econometrics • Time Series Analysis
8.	Dr. Lai Siow Li	E15	3755	laisl	PhD, MAppStats, BEc (Mal)	<ul style="list-style-type: none"> • Demography / Population Studies • Applied Statistics • Survey Sampling • SPSS use
9.	Dr. Ng Yin Mei	E18	3726	yinmei.ng	PhD (Queensland), MAppStats, BEc (Mal)	<ul style="list-style-type: none"> • Social Gerontology • Population Studies • Life Course Studies • Quantitative and Qualitative Analysis • Applied Statistics

DEPARTMENT OF APPLIED STATISTICS						
No	Name/Position	Room No	Tel. Ext.	Email	Qualifications	Expertise
10.	Dr. Adilah Abdul Ghapor	E3	3764	adilahghapor	PhD (Mal), BSc (Purdue University, USA)	<ul style="list-style-type: none"> • Outlier Detection • Missing Values Estimation
11.	Dr. Tey Nai Peng	B28	3667	teynp	PhD (Mal), MSc (Michigan), BEc (Mal)	<ul style="list-style-type: none"> • Demography / Population Studies • Applied Statistics • Survey Sampling • SPSS use
12.	Dr. Tan Pei Pei <i>(unpaid leave till August 2019)</i>	B30	3681	peipei	PhD (Monash), MAppStats, BEc (Mal)	<ul style="list-style-type: none"> • Econometrics • Computational Statistics
13.	Dr. Diana Abdul Wahab	E4	3674	diana.abdwahab	MAppStats (Mal), BDecSc (NorthUMalaysia)	<ul style="list-style-type: none"> • Decision Science • Applied Statistics • Data Mining
14.	Dr. Soon Siew Voon	E22	3651	svsoon	PhD, MEc, BEc (UPM)	<ul style="list-style-type: none"> • Applied Econometrics • International Finance • Open Economy Macroeconomics
15.	*Mdm. Asmida Mustafa	-	-	asmidamustafa	MAppStats (Mal), BScStats (UiTM)	<ul style="list-style-type: none"> • Applied Statistics
16.	*Ms. Hannuun Eadiela Yaacob	-	-	hannuun_yy	MAppStats (Mal), BSc (Matematik Industri) (UTM)	<ul style="list-style-type: none"> • Bayesian Analysis • Statistical Genetics • Biostatistics
17.	*Mr. Muhammad Ashraf Khalid	-	-	ashraf.khalid	MAppStats (Mal), BSc (Computational Mathematics) (UiTM)	<ul style="list-style-type: none"> • Men's Health • Global Health • Scoping Reviews

*SLAB/SLAI

Main telephone line: 603-7967 xxxx to be followed by the last 4 digits.

MASTER OF DEVELOPMENT STUDIES

**COURSES OFFERED FOR THE PROGRAMME OF
MASTER OF DEVELOPMENT STUDIES
(BY COURSEWORK)
FOR ACADEMIC SESSION 2018/2019**

Code	Course	Credit Hours	Duration of Examination	Distribution of Marks %	%
				Continuous Assessments	Final Examination
CORE COURSES					
EQX7001	Philosophy and Methodology of Research	4	2 hours	70	30
EQD7002	Research Project	12	-	100	-
EQD7003	Development Theory and Practice	4	2 hours	60	40
EQD7004	Globalization and Development	4	2 hours	60	40
ELECTIVE COURSES (A+B)					
(A) At least nine (9) credit hours of the following optional courses:					
EQD7005	Poverty and Inequality	3	2 hours	70	30
EQD7006	Sustainable Development and Environmental Management	3	2 hours	70	30
EQD7007	Entrepreneurship and Development	3	2 hours	70	30
EQD7008	Institutions, Industrial Development and Economic Growth	3	2 hours	60	40
EQD7009	Economics of Education	3	2 hours	60	40
EQD7010	Gender and Development Issues	3	2 hours	60	40
(B) Not more than nine (9) credit hours of the following optional courses:					
EQA7005	The Malaysian Economy	4	-	100	-
EQA7006	Economic Development and Planning	3	2 hours	50	50
EQA7009	Public Economics	3	2 hours	50	50
EQA7011	Islamic Banking and Finance	3	2 hours	50	50
EQB7005	Public Policy Analysis	4	2 hours	55	45
EQB7012	Social Policy and Development	3	2 hours	60	40
EQB7013	Planning Community and Development	3	2 hours	50	50

*Optional courses offered in each semester may vary from semester to semester.

MASTER OF DEVELOPMENT STUDIES TIME TABLE SEMESTER I, ACADEMIC SESSION 2018/2019

SEMESTER I

COURSE CODE	TITLE	EXAMINATION PERIOD	LECTURER	DAY	TIME	VENUE
* EQX7001/ ‡ EXGA6122	Philosophy and Methodology of Research	2 hours	(1) Associate Professor Dr. Evelyn Shyamala Paul Devadason (2) Associate Professor Dr. Yong Chen Chen	Tuesday	6.00 pm - 9.00 pm	BSP 3-1
* EQD7002	Research Project (12 credit hours)	No Lecture				
* EQD7003/ ‡ ERGD6101	Development Theory and Practice	2 hours	Professor Dr. M. Niaz Asadullah	Monday	6.00 pm - 9.00 pm	BSP 0-3
* EQD7004/ ‡ ERGD6102	Globalization and Development	2 hours	Professor Dr. Rajah Rasiah	Wednesday	6.00 pm - 9.00 pm	BSP 0-3
+ EQD7005/ ^ ERGD6103	Poverty and Inequality/ Poverty and Distribution	2 hours	Dr. Azmah Hj. Othman	Friday	6.00 pm - 9.00 pm	BSP 0-3
+ EQD7007/ ^ ERGD6105	Entrepreneurship and Development	2 hours	Associate Professor Dr. Baskaran Angathevar	Thursday	6.00 pm - 9.00 pm	BSP 1-2
+EQB7005/ ^EPGB6123	Public Policy Analysis/ Policy Analysis and Programme Evaluation	2 hours	Professor Dr. Edmund Terence Gomez	Wednesday	6.00 – 9.00 pm	BSP 1-1
+EQB7013/ ^EPGB6324	Planning Community and Development/ Planning Administration and Community Development	2 hours	1) Associate Professor Dr. Raja Noriza Raja Ariffin / 2) Dr. Nurhidayah Abdullah	Tuesday	6.00 – 9.00 pm	BSP 1-1
+EQA7006/ ^ EXGA6103	Economic Development and Planning	2 hours	Profesor Dr. Hjh Fatimah Kari	Friday	6.00 pm – 9.00 pm	BSP 0-2
+EQA 7005/ ^ EXGA6112	The Malaysian Economy	No Examination	Dr. Mohamed Aslam Gulam Hassan	Friday	6.00 pm – 9.00 pm	DK4

* Core Courses for admission **2017/2018** and later.

+ Optional Courses for admission **2017/2018** and later.

‡ Core Course for intake **2016/2017** and earlier.

^ Optional Courses for intake **2016/2017** and earlier.

MASTER OF DEVELOPMENT STUDIES TIME TABLE SEMESTER II, ACADEMIC SESSION 2018/2019

SEMESTER II (Tentative)

COURSE CODE	TITLE	EXAMINATION PERIOD	LECTURER	DAY	TIME	VENUE
* EQX7001/ ¥ EXGA6122	Philosophy and Methodology of Research	2 hours	Associate Professor Dr. Yong Chen Chen	Monday	6.00 pm - 9.00 pm	BSP 3-1
* EQD7002	Research Project (12 credit hours)	No Lecture				
* EQD7003/ ¥ ERGD6101	Development Theory and Practice	2 hours	Professor Dr. M. Niaz Asadullah	Thursday	6.00 pm - 9.00 pm	BSP 0-2
* EQD7004/ ¥ ERGD6102	Globalization and Development	2 hours	Professor Dr. Rajah Rasiah	Wednesday	6.00 pm - 9.00 pm	BSP 0-3
+EQD7006/ ^ ERGD6104	Sustainable Development and Environmental Management	2 hours	Associate Professor Dr. Baskaran Angathevar	Tuesday	6.00 pm - 9.00 pm	BSP 0-2
+EQD 7010	Gender and Development	2 hours	Dr. Sharifah Muhairah Shahabudin	Friday	6.00 pm - 9.00 pm	BSP 0-3
+EQB7005/ ^EPGB6123	Public Policy Analysis/ Policy Analysis and Programme Evaluation	2 hours	Professor Dr. Edmund Terence Gomez	Wednesday	6.00 – 9.00 pm	BSP 0-4
+EQB7012/ ^EPGB6322	Social Policy and Development	2 hours	Associate Professor Datin Dr. Hj. Sabitha Marican	Tuesday	6.00 – 9.00 pm	BSP 0-4
^EPGB6325	Civil Society and Social Transformation	2 hours	Associate Professor Dr. Yeoh Kok Kheng	Saturday	9.00 am – 12.00 pm	BSP 1-1
+EQA7009/ ^ EXGA6305	Public Economics	2 hours	Dr. Mohamed Aslam Gulam Hassan	Saturday	9.00am – 12.00 pm	BSP 0-2

* Core Courses for admission 2017/2018 and later.

+ Optional Courses for admission 2017/2018 and later.

¥ Core Course for intake 2016/2017 and earlier.

^ Optional Courses for intake 2016/2017 and earlier.

**LIST OF COURSES BASE ON SEMESTER (GRADUATE ON TIME)
MASTER OF DEVELOPMENT STUDIES**

COMPONENT	SEMESTER 1		SEMESTER 2		SPECIAL SEMESTER		TOTAL CREDIT HOURS
	Subject	Credit Hours	Subject	Credit Hours	Subject	Credit Hours	
Core Course	Choose two (2) core courses (8 credit hours)	4 4	Choose one (1) core courses (4 credit hours) and Research Project (6 credit hours)	4 6	Research Project	6	24
Optional Course	Choose three (3) courses (9 credit hours)	9	Choose three (3) courses (9 credit hours)	9			18
Total Credit Hours		17		19		6	42

TOTAL CREDIT HOURS: 42 Credit Hours

DIRECTORY OF ACADEMIC STAFF (Qualifications and Expertise)

DEPARTMENT OF DEVELOPMENT STUDIES						
No	Name/Position	Room No	Tel. Ext.	Email	Qualifications	Expertise
1.	Assof. Prof. Dr. VGR Chandran Govindaraju (<i>Head of Department</i>)	C05	3771/ 3750	vgrchandran@um.edu.my	PhD(Mal), M.Env.Econ. (UKM), B.A(UKM)	<ul style="list-style-type: none"> • Industrial Development • Innovation Economics
2.	Assoc. Prof. Dr. Baskaran Angathevar	E20	3607	baskaran	DPhil (Sussex), MSc (Middlesex), MPhil (JNU), MA (Punjab), MA (Madurai)	<ul style="list-style-type: none"> • Innovation Economy • National Innovation System • Science, Technology and Development • FDI & OFD • Entrepreneurship and Financial Small Business management • Business Incubator
3.	Dr. Azmah Hj. Othman (<i>Deputy Dean Postgraduate</i>)	B25	3675	g3azmah	PhD (Mal), MPhil, MSc (Wales), BEc (Mal)	<ul style="list-style-type: none"> • Agricultural Economics • Development Economics • Cooperative Development
4.	Dr. Sharifah Muhairah Shahabudin	E23	3729	muhairah	PhD (Mal), MSc (UiTM), BA (UC, NZ)	<ul style="list-style-type: none"> • Economic Social Status & Education • Development Psychology • Development Sociology
5.	Dr. Muhammad Mehedi Masud	2-03	3630	mehedi	PhD (Mal), MSS, BSS (IIUM)	<ul style="list-style-type: none"> • Environment & Development Economics • General Management • Organizational Communication
6.	Dr. Sonia Kumari Selvarajan	E16	3727	soniakumari	PhD (UNIMAS), MEc, BEc (UKM)	<ul style="list-style-type: none"> • Research Methodology • Agriculture Development • Financial Development and Inclusion
7.	Mdm. Nur Annizah Ishak	B31	3723	annizah@um.edu.my	MA (UMKC), MEc (UKM), BEc (UKM)	<ul style="list-style-type: none"> • Development Economics • Crime Economy • Sociology • Tourism Economics

Main telephone line: 603-7967 xxxx to be followed by the last 4 digits.

GRADING SCHEME FOR POSTGRADUATE PROGRAMME

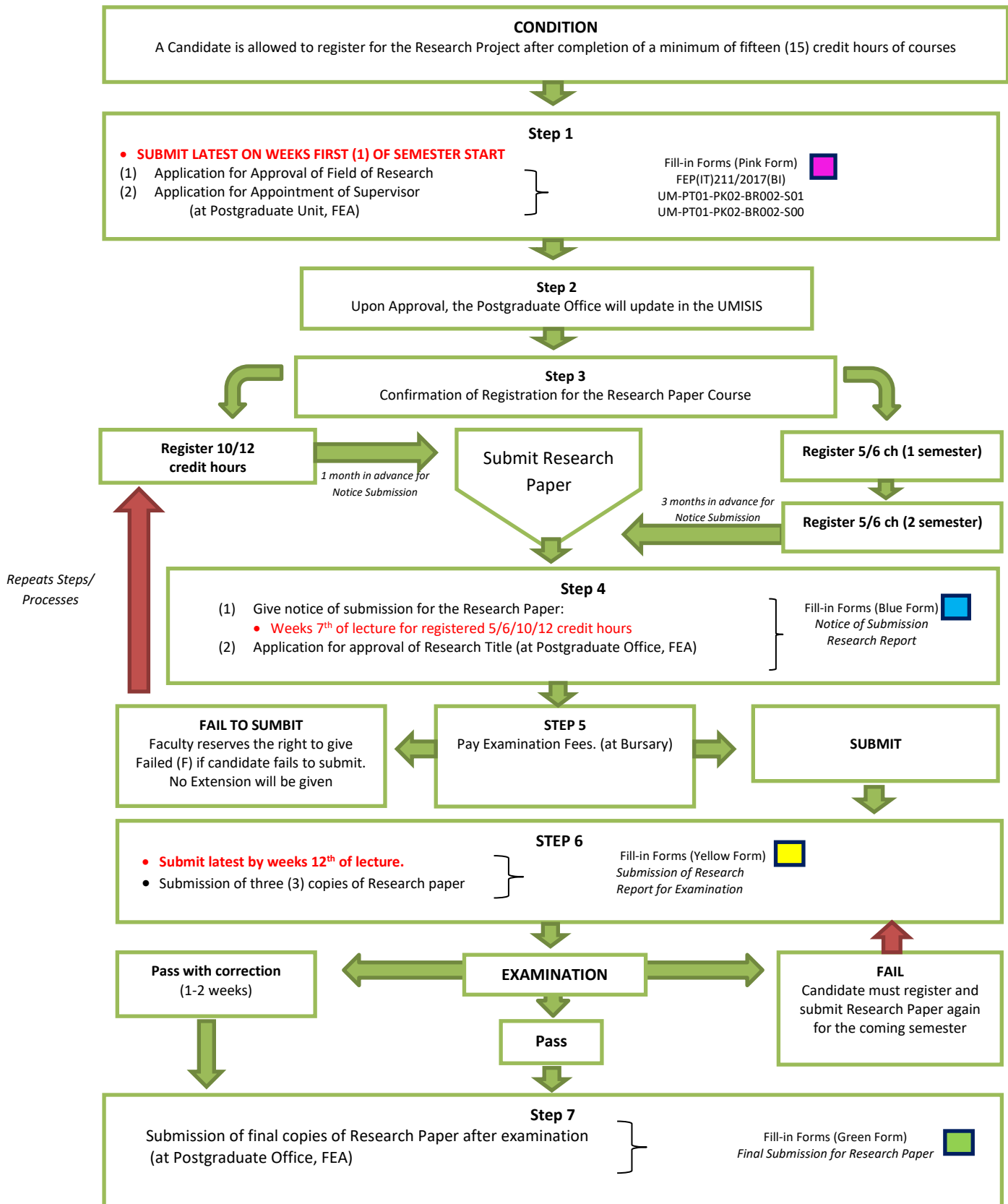
Marks	Grade	Grade Point	Meaning
80-100	A	4.0	Distinction
75-79	A-	3.7	Distinction
70-74	B+	3.3	Pass**
65-69	B	3.0	Pass**
60-64	B-	2.7	Conditional Pass*
55-59	C+	2.3	Conditional Pass*
50-54	C	2.0	Conditional Pass*
45-49	C-	1.7	Fail
40-44	D+	1.5	Fail
35-39	D	1.0	Fail
< 35	F	0	Fail

Pass Grade

**The pass grades for all core courses including Research paper are at least Grade B and above.

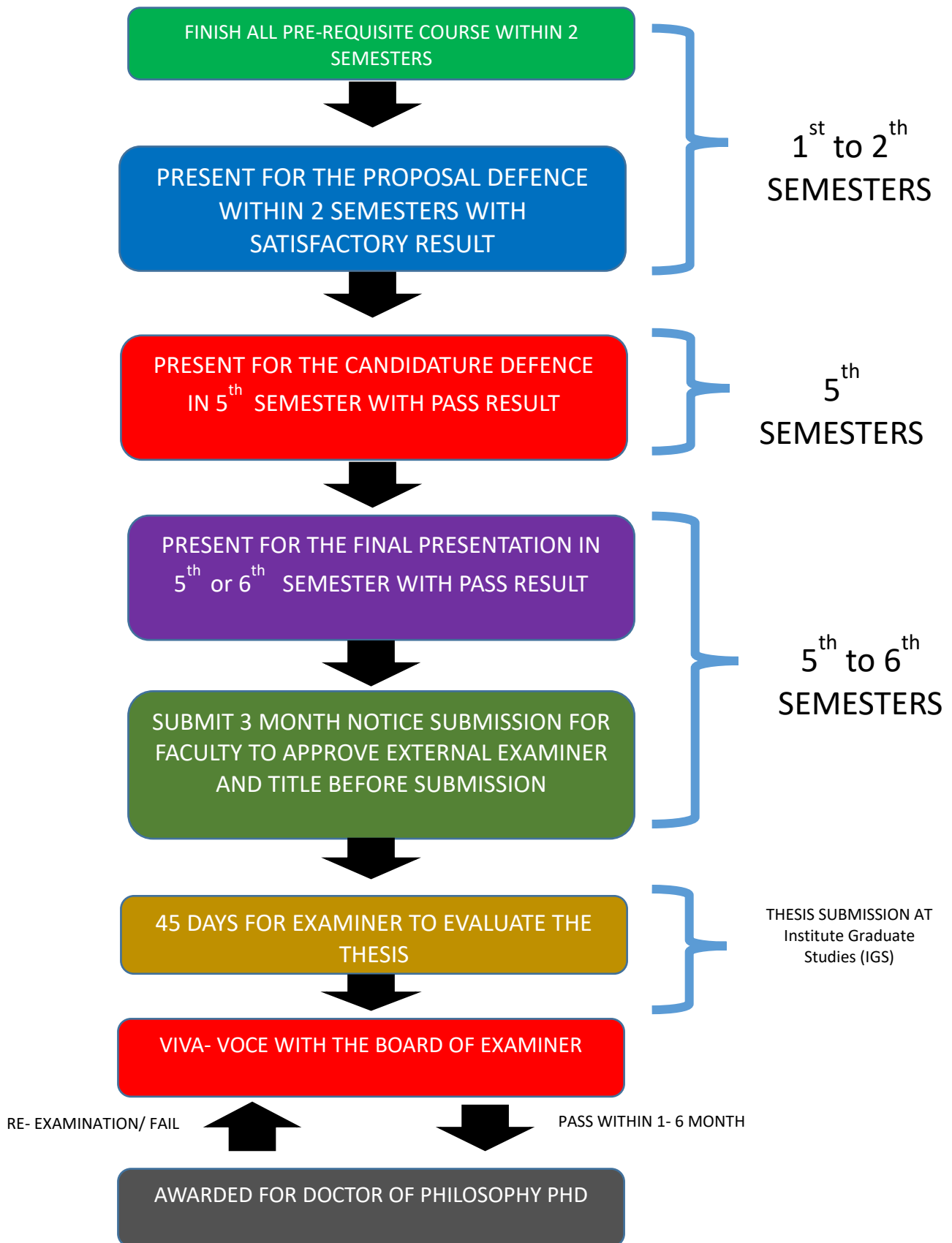
* The pass grades for all optional course are at least Grade B and above, or Grade B-, C+ and C if the CGPA is 3.0 or above for the semester in which the course is taken.

PROCEDURES FOR RESEARCH PROJECT (EQA7002/EQB7002/EQC7002/EQD7002)



**DOCTOR
OF
PHILOSOPHY**

FLOW CHART PHD RESEARCH



**TIME TABLE FOR
DOCTOR OF PHILOSOPHY PROGRAM
SEMESTER I, SESI 2018/2019**

CODE	COURSE	LECTURER	DAY	TIME	VENUE
EVX8001	<i>Research Methodology</i>	Professor Dr. M. Niaz Asadullah	Thursday	6.00 – 9.00 pm	BSP 0-3
EVX8002	<i>Reading Course</i>	Appointed Supervisor	-	-	-
EVX8004	<i>Selected Topics in Economics</i>	Appointed Supervisor	-	-	-
EVX8005	<i>Theories and Issues of Development</i>	Appointed Supervisor	-	-	-
EVX8007	<i>Special Topics in Statistics</i>	Appointed Supervisor	-	-	-

**TIME TABLE FOR
DOCTOR OF PHILOSOPHY PROGRAM
SEMESTER II, SESI 2018/2019
(TENTATIVE)**

CODE	COURSE	LECTURER	DAY	TIME	VENUE
EVX8001	<i>Research Methodology</i>	Professor Dr. M. Niaz Asadullah	Thursday	6.00–9.00 pm	BSP 0-3
EVX8002	<i>Reading Course</i>	Appointed Supervisor	-	-	-
EVX8003	<i>PhD Workshop Series</i>	Appointed Lecturer	Wednesday	6.00 – 9.00 pm	Utility Computer Lab
EVX8004	<i>Selected Topics in Economics</i>	Appointed Supervisor	-	-	-
EVX8005	<i>Theories and Issues of Development</i>	Appointed Supervisor	-	-	-
EVX8006	<i>Public Administration and Politics</i>	Appointed Lecturer	Tuesday	6.00-9.00 pm	BSP 1-1
EVX8007	<i>Special Topics in Statistics</i>	Appointed Supervisor	-	-	-

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PUBLICATION GUIDELINES

GUIDELINES FOR PUBLICATION IN FULFILMENT OF GRADUATION REQUIREMENTS FOR POSTGRADUATE CANDIDATES By RESEARCH (SENATE APPROVAL ON 29.10.2015)*

subject to senate approval

Publication(s) produced by postgraduate research candidates in fulfilment of graduation requirements must comply with the following criteria:

CRITERIA	REMARKS
(1) Type of Publications	<p>Publications accepted must be:</p> <ul style="list-style-type: none"> full length articles in journals with impact factor, which are listed in: <ul style="list-style-type: none"> (a) Thomson Reuters Web of Science (WoS) databases (Science Citation Index Expanded™, Social Sciences Citation Index® and Arts & Humanities Citation Index®); or (b) Category A* or Category B* recognized by the faculty; or books* or book chapters* published by publishers listed in the ISI Web of Science (WoS) Master Book List, Thomson Reuters or by University of Malaya Press or <i>Dewan Bahasa dan Pustaka</i> or any publishers recognized by the Faculty. One (1) book is equivalent to 2 (two) publications whereas two (2) book chapters in different books are equivalent to 1 (one) publication. <p>*Note: Publications in Category A or Category B refereed journals or books or book chapters are only applicable to candidates pursuing programmes in the field of Social Sciences.</p>
(2) Authorship	<p>Publications accepted must be published with the supervisor(s). The supervisor shall act as the corresponding author. In the event that the candidate has more than one supervisor, one of them shall be the corresponding author.</p> <p>The candidate must be the first author, or either the second or subsequent author after the supervisor(s), or the first student author. In the event, two or more candidates co-authored in an article, only one candidate is allowed to use this article to fulfil his/her graduation requirement.</p>
(3) Timing	Publications accepted must be within the candidature of the candidate.
(4) Topic of publications	Publications accepted must be related and conform to the candidate's research in his/her thesis/dissertation.
(5) Affiliation	Publications accepted must carry the affiliation of the department and/or faculty where the candidate is registered.
(6) Blacklisted journals	<p>Publications in the following journals are NOT accepted:</p> <ul style="list-style-type: none"> Publications in journals blacklisted by the Malaysian Ministry of Education (MoE) Publications in Probable Predatory Journals (http://scholarlyoa.com/individual-journals/) and Publishers (http://scholarlyoa.com/publishers/) and hijacked journals (http://scholarlyoa.com/other-pages/hijacked-journals/) according to Beall's List.

NOTE: Candidate must provide a copy of authorship document that was submitted to the respective publishers (e.g. Authorship Agreement/Form or Statement of Authorship or cover letter of article submission), confirming all the named authors has agreed to publication.

CANDIDATURE

LEGISLATIONS AND PRESCRIBED RULES

Master's Programmes

Master's candidates are governed by the University of Malaya (Master's Degree) Rules and Regulations, 2014.

Ph.D. Programme

Ph.D. candidates are governed by the University of Malaya (Doctoral Degree) Rules and Regulations.

In addition to the above, all postgraduate candidates are also governed by the Universities and University Colleges Act, 1971, the Constitution of the University of Malaya, and all other statutes, rules and regulations currently applicable in the University, including the University of Malaya (Discipline of Candidates) Rules, 1999.

The full texts of the above rules and regulations are available at <http://www.ips.um.edu.my> under the 'Rules and Regulations' tab. As a registered candidate at the University of Malaya, candidates are responsible for being aware of and to abide by the rules and regulations of the University, the policies and requirements of their respective faculties and the guidelines contained in this handbook.

SUPERVISION POLICY

Please refer to the Supervision Policy of Postgraduate Candidates, which can be downloaded from <http://ips.um.edu.my/download/policies-guidelines>.

ENROLMENT

Candidates are required to keep their candidature updated by registering on a continuous basis with the University. Failure to do so would result in termination of their candidature.

Candidates who are undertaking the coursework component are required to renew their candidature within the first two (2) weeks of every semester, whereas candidates undertaking the research component / research programmes are required to renew their candidature not later than the seventh (7th) week from the commencement of every semester.

REGISTRATION OF COURSES

Registration of courses must be completed within two (2) weeks from the commencement of the semester. Candidates are allowed to drop any registered courses within the stipulated period as mentioned below:

- (1) Within the first two weeks – course fees will not be charged;
- (2) Between the third to seventh week – course fees will be charged accordingly.

Candidates are not allowed to drop any registered courses after the seventh week of the semester.

DURATION OF CANDIDATURE

Programme	Minimum	Maximum	Graduate on Time (GOT)
Doctor of Philosophy (PhD)	4 semesters	12 semesters	Within 7 semesters
Masters (Research Mode)	2 semesters	8 semesters	Within 5 semesters
Masters (Mixed Mode)	3 semesters	8 semesters	Within 5 semesters

PROGRESS REPORT

Research candidates are required to submit a progress report online at the end of each semester. The supervisor(s) shall evaluate the progress report, which will then be submitted to the Deputy Dean of Higher Degree or Head of Department.

Candidates with satisfactory progress will be recommended for continuation of their candidature. The Faculty shall terminate the candidature of any candidate who with unsatisfactory progress for three consecutive semesters. Candidates who fail to submit his/her progress report within the stipulated period shall be barred from registering for the following semester.

SUBMISSION OF THESIS/DISSERTATION FOR EXAMINATION

Candidates shall submit their thesis/dissertation for examination after the minimum period and within the maximum period of the candidature. Candidates must ensure that they have submitted a Three Months' Notice and that thesis/dissertation title has been approved by the Faculty prior to submission of the thesis/dissertation for examination.

Any corrections of re-examination required for the thesis/dissertation must be submitted before the lapse of the prescribed period. Failure to do so shall be deemed a failure in the examination of the thesis/dissertation unless an extension to the prescribed period is approved by the Senate.

Candidates are not allowed to withdraw from an examination for a thesis/dissertation where the thesis/dissertation has already been submitted for examination.

Candidates are advised to refer to the **Guidelines for the Preparation of Research Reports, Dissertations and Theses** document on the IPS Website (<http://ips.um.edu.my/students/current-students/thesis>) for guidance on preparing their thesis/dissertation for submission.

COMMUNICATION

Candidates are required to check their e-mail at <http://siswa.um.edu.my> regularly for important updates and announcements pertaining to their candidature. Any changes in correspondence address should be updated at the UM Student Portal at <http://myum.um.edu.my>.

CANDIDATURE REQUIREMENTS

Candidates are required to complete their candidature by fulfilling the following requirements:

For Doctoral Degree (by Research) – Doctor of Philosophy

Requirements	
Candidates are required to fulfil the following candidature requirements before submission of the 3-Months' Notice:	
1.	Fulfil the minimum candidature duration of 4 semesters.
2.	Fulfil the University language requirement (Bahasa Malaysia and English)
3.	Fulfil the residential requirement of 12 months. <i>Candidates are considered to have fulfilled the residential requirement if they have completed requirements 4, 5, 6*, 7 and 8, including the following:</i> (a) Face-to-face consultation with supervisor(s) as imposed by the faculty; and/or (b) Participation in any faculty activity as required by the faculty
4.	Attend at least 3 credits of a Research Methodology Course not later than the second (2 nd) semester of candidature.
5.	Present research proposal at a Proposal Defence not later than the second (2 nd) semester of candidature.
6.	<i>For candidates with direct admission into the Doctor of Philosophy programme (Fast Track),</i> Present research progress at a PhD Confirmation Defence not later than the third (3 rd) semester of candidature.
7.	Present research progress in a Candidature Defence session not later than the fifth (5 th) semester of candidature.
8.	Present research progress in a Thesis Seminar before the submission of thesis for examination.
Candidates must fulfil the following publication requirement prior to graduation:	
Publication Requirement	
<p>(a) Doctoral candidates pursuing programmes in the field of Sciences must show proof of acceptance for publication of at least two (2) articles in journals indexed by Thomson Reuters Web of Science (WoS) (according to the criteria set in the publication guidelines), prior to graduation.</p> <p>(b) Doctoral candidates pursuing programmes in the field of Social Sciences must show proof of acceptance for publication per the following (according to the criteria set in the publication guidelines), prior to graduation:</p> <ul style="list-style-type: none"> (i) at least one (1) article in journals indexed by Thomson Reuters Web of Science (WoS); or (ii) at least one (1) book published by publishers listed in the Thomson Reuters Web of Science (WoS) Master Book List or by University of Malaya Press or Dewan Bahasa dan Pustaka or any publishers recognised by the Faculty; or (iii) at least two (2) publications in Category A or B refereed journals, or book chapters as follows: <ul style="list-style-type: none"> • Articles in Category A journals: Journals indexed in the Scopus citation database; or the ERA Journal List (Australian Research Council). • Articles in Category B journals: Journals published by University or scholarly publishers or listed in MyJurnal (Malaysian Journal Management System). (List of Category B journals must be recognised by the Faculty)/ • Book chapters in different books: Book chapters published by publishers listed in the Thomson Reuters Web of Science (WoS) Master Book List, or by University of Malaya Press or Dewan Bahasa dan Pustaka or any publishers recognised by the Faculty. Two (2) book chapters in different books are equivalent to one (1) publication. 	
NOTE: Candidates are also required to fulfil any additional requirements imposed by the Faculty.	

For Master's Degree (by Research)

Requirements	
Candidates are required to fulfil the following candidature requirements before submission of the 3-Months' Notice:	
1.	Fulfil the minimum candidature duration of 2 semesters.
2.	Fulfil the University language requirement (Bahasa Malaysia and English)
3.	Fulfil the residential requirement of 6 months. <i>Candidates are considered to have fulfilled the residential requirement if they have completed requirements 4, 5, and 6, including the following:</i> (a) <i>Face-to-face consultation with supervisor(s) as imposed by the faculty; and/or</i> (b) <i>Participation in any faculty activity as required by the faculty</i>
4.	Attend at least 3 credits of a Research Methodology Course not later than the second (2 nd) semester of candidature.
5.	Present research proposal at a Proposal Defence not later than the second (2 nd) semester of candidature.
6.	Present research progress in a Candidature Defence session not later than the third (3 rd) semester of candidature.
Candidates must fulfil the following publication requirement prior to graduation:	
Publication Requirement	
<p>(a) Master's candidates pursuing programmes in the field of Sciences must show proof of acceptance for publication of at least one (1) article in journals indexed by Thomson Reuters Web of Science (WoS) (according to the criteria set in the publication guidelines), prior to graduation.</p> <p>(b) Master's candidates pursuing programmes in the field of Social Sciences must show proof of acceptance for publication per the following (according to the criteria set in the publication guidelines), prior to graduation:</p> <ul style="list-style-type: none"> (i) at least one (1) article in journals indexed by Thomson Reuters Web of Science (WoS); or (ii) at least one (1) book published by publishers listed in the Thomson Reuters Web of Science (WoS) Master Book List or by University of Malaya Press or Dewan Bahasa dan Pustaka or any publishers recognised by the Faculty; or (iii) at least one (1) publication in Category A or B refereed journals, or book chapters as follows: <ul style="list-style-type: none"> • Articles in Category A journals: Journals indexed in the Scopus citation database; or the ERA Journal List (Australian Research Council). • Articles in Category B journals: Journals published by University or scholarly publishers or listed in MyJurnal (Malaysian Journal Management System). (List of Category B journals must be recognised by the Faculty)/ • Book chapters in different books: Book chapters published by publishers listed in the Thomson Reuters Web of Science (WoS) Master Book List, or by University of Malaya Press or Dewan Bahasa dan Pustaka or any publishers recognised by the Faculty. Two (2) book chapters in different books are equivalent to one (1) publication. 	
NOTE: Candidates are also required to fulfil any additional requirements imposed by the Faculty.	

For Master's Degree (by Mixed Mode)

Requirements	
1.	Fulfil the minimum candidature duration of 2 or 3 semesters.
2.	Fulfil the University language requirement (Bahasa Malaysia and English)
3.	Fulfil the residential requirement of 6 months.
4.	Presentation <ul style="list-style-type: none">• Present research proposal at the beginning of the research component registration.• Present research progress in a Candidature Defence session as required by the Faculty.
NOTE: <ul style="list-style-type: none">• Candidates are also required to fulfil any additional requirements imposed by the Faculty.• Candidates are required to complete their courses with a minimum CGPA of 3.00 prior to registering for the research component.	

VARIATIONS TO CANDIDATURE

Withdrawal from Semester

- (1) Candidates are only permitted to withdraw from any semester after they have attended the programme of study for at least one (1) semester.
- (2) The maximum period a candidate may be permitted to withdraw from a semester is:
 - (a) Four (4) normal semesters for a Doctoral degree programme
 - (b) Two (2) normal semesters for a Master's degree programme

Candidates may apply to withdraw within the duration of their candidature whether on a continuous basis or otherwise, except with respect to the last semester of the candidature. The period of withdrawal is counted as part of the candidate's maximum period of candidature, except for medical reasons that are supported by a medical report from a registered medical officer.

- (3) Application for withdrawal from a semester must be received by the faculty by Friday of the seventh week of the semester.
- (4) Candidates may apply by filling in a form which can be downloaded from the IPS website at <http://www.ips.um.edu.my> under the "Current Students" tab > Registration > Download Form.
- (5) Candidates are not allowed to withdraw from any semester in any of the following situations:
 - (a) Candidate has not attended at least one (1) semester of study;
 - (b) When the examination period has commenced; or
 - (c) During the final semester of candidature.

Lapse in Candidature

Candidates whose candidature has lapsed due to their failure to renew the candidature may submit an appeal using the prescribed form to continue with his/her studies. The approval to reactivate the candidature may only be given if the lapsed period of candidature is not more than two semesters at any one time, provided that the candidate is within the maximum period of study. A candidate whose appeal is approved will be imposed a fine of RM300 to reactivate his/her candidature.

Change of Title/Field of Research

Candidates may change their title of research at any time during their candidature by submitting an application to the Faculty. However, the new title of research must be finalised and approved by the Faculty before the candidate submits his/her thesis for examination. A candidate may submit an application in accordance with the prescribed procedures to change the field of research. Any change of title or field of study is subject to the approval of the Faculty.

Change of Supervisor/Department

Candidates may submit an application, in accordance with the prescribed procedures, to change their supervisor(s) or department. Any change of supervisor(s) or department is subject to the approval of the Faculty.

Extension of Period of Candidature

An appeal to extend the maximum period of candidature must be submitted in the final semester before the end of the candidature period. Candidates can apply by filling in a form which can be downloaded from the IPS website at <http://www.ips.um.edu.my> under the “Current Students” tab > Registration > Download Form.

Candidates undertaking research programmes are required to obtain their supervisor’s support, while candidates undertaking coursework programmes are required to obtain the support of the Deputy Dean of Higher Degree before submitting the form for recommendation of the Dean of the faculty, and approval by the Dean of the Institute of Graduate Studies.

Approval for a one-semester extension can be given not more than twice for each candidate. Upon approval, candidates are required to register within one month from the date of approval. Any further appeal will not be considered after an extension of two semesters has been granted.

Withdrawal from the University

- (1) “Withdrawal from the University” means withdrawal from a programme of study whereupon a student shall not continue with the programme of study currently pursued.
- (2) Candidates can apply by filling in the appropriate forms prior to the effective date of change. Forms can be downloaded from the IPS website at <http://www.ips.um.edu.my> under the “Current Students” tab > Registration > Download Form.
- (3) Any decision with respect to withdrawal from the University shall be final.

Appeals for Readmission

A candidate who has withdrawn from a Degree programme of study may apply to be considered for admission to the Degree programme of study or any other higher degree programmes of the University.

A candidate of a degree programme by Research or Mixed-Mode, whose candidature has lapsed due to failure to renew the candidature or the expiry of the maximum period of candidature, may apply for re-admission to the Degree programme of study but in a different field and is to be supervised by a different supervisor.

A candidate of a degree programme of study by Coursework or Clinical, whose candidature has lapsed due to failure to renew the candidature or the expiry of the maximum period of candidature, may reapply to any other programme of study in the University.

MARKING SCHEME AND GRADE POINT AVERAGE

The assessment for the examination of the coursework component is based on the following marking scheme:

MARKS	GRADE	GRADE POINT	MEANING
80 – 100	A	4.00	DISTINCTION
75 – 79	A-	3.70	
70 – 74	B+	3.30	PASS
65 – 69	B	3.00	
60 – 64	B-	2.70	CONDITIONAL PASS
55 - 59	C+	2.30	
50 – 51	C	2.00	
45 – 49	C-	1.70	FAIL
40 – 44	D+	1.50	
35 – 39	D	1.00	
0 - 34	F	0.00	

GRADUATE ON TIME (GOT) SCHEDULE

Doctor of Philosophy (Ph.D.) Candidates

Semester	Activities	Output/Milestone
1	<ul style="list-style-type: none"> Attend Research Methodology Course Attend Bahasa Melayu course* Attend English language course** Familiarization with and use of EndNote, Turnitin, editing software, data analysis and research tools Conduct Literature Review Proposal Defence 	<ul style="list-style-type: none"> Completed Research Methodology course Fulfilment of language requirements Presented research proposal
2	<ul style="list-style-type: none"> Extend Introduction section in proposal as Chapter 1 draft Complete Literature Review Conduct pilot study / start data collection Attend at least 3 courses in Upskill Program (including GOT seminar) Prepare for Candidature Defence 	<ul style="list-style-type: none"> Literature Review Thesis Plan / Outline of Thesis Submission of Publication 1 (review paper / concept paper) <p>(Candidates are strongly advised to use reference management software Eg: Mendeley, Bibtex, EndNote)</p>
3	<ul style="list-style-type: none"> Data analysis Candidature Defence report writing Attend at least 2 courses in Upskill Program Candidature Defence 	<ul style="list-style-type: none"> Completed Candidature Defence (Candidature Defence report should include data collection, findings, thesis outline)
4	<ul style="list-style-type: none"> Data analysis Thesis write-up (Chapter 1, 2 & 3) Preparation of manuscripts for submission of publication Attend at least 2 courses in Upskill Program 	<ul style="list-style-type: none"> Submission of Publication 2 Completed drafts of three chapters
5	<ul style="list-style-type: none"> Thesis write-up (complete remaining chapters) Presentation of Thesis Seminar Attend at least 2 courses in Upskill Program Submit 3 Months' Notice for thesis submission Attend Thesis Bootcamp 	<ul style="list-style-type: none"> Completed thesis draft Presented Thesis Seminar
6	<ul style="list-style-type: none"> Finalize and submit thesis Prepare for viva voce 	<ul style="list-style-type: none"> Submission of thesis Viva voce

Masters by Research Candidates

Semester	Activities	Output/Milestone
1	<ul style="list-style-type: none"> Attend Research Methodology Course Attend Bahasa Melayu course* Attend English language course** Familiarization with and use of EndNote, Turnitin, editing software, data analysis and research tools Conduct Literature Review Proposal Defence 	<ul style="list-style-type: none"> Completed Research Methodology course Fulfilment of language requirements Presented research proposal
2	<ul style="list-style-type: none"> Extend research proposal to drafts of chapter 1, 2 & 3 Conduct pilot study / planning & setting up of experiment / start data collection Begin data analysis Attend at least 2 courses in Upskill Program Prepare and present Candidature Defence Prepare for Publication 1 	<ul style="list-style-type: none"> Complete outline of dissertation Submission of Publication 1 Completed Candidature Defence
3	<ul style="list-style-type: none"> Finalise chapters 1, 2 & 3 Finalise data analysis Begin chapters 4 & 5 Attend at least 1 course in Upskill Program Submit 3 Months' Notice 	<ul style="list-style-type: none"> Completed chapters 1, 2 & 3 Draft of chapters 4 & 5
4	<ul style="list-style-type: none"> Attend Thesis Bootcamp Finalise & submit dissertation Committee of Examiners meeting 	<ul style="list-style-type: none"> Submission of dissertation Outcome of Committee of Examiners meeting

**FOR ENQUIRIES ON THE POSTGRADUATE PROGRAMMES,
PLEASE CONTACT THE FOLLOWING STAFF:**
(as at 12 August 2018)

GENERAL INFORMATION ON POSTGRADUATE PROGRAMMES



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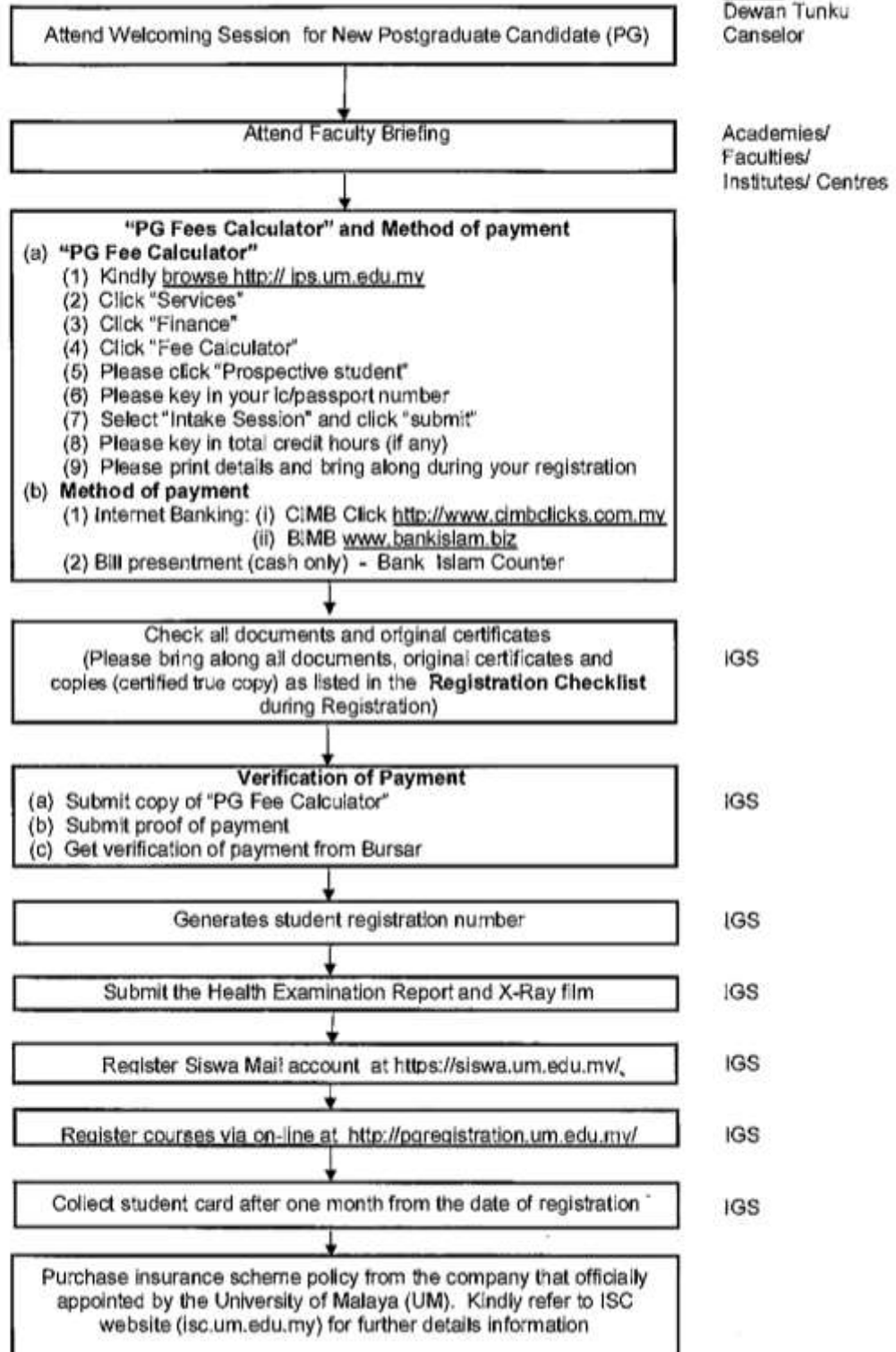
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INSTITUTE OF GRADUATE STUDIES
UNIVERSITY OF MALAYA

Flow Chart : Registration for new postgraduate candidates
by Coursework/Coursework Clinical (Dentistry)/Coursework & Research



***Note**

1. Candidates are required to pay all stipulated fees prior to register (Please refer to the fees structure on the website <http://www.igs.um.edu.my>). *Verification of registration is upon confirmation of the payment.
2. For candidates with scholarships, please bring along an original copy and 2 duplicate copies of your letter of award

ACADEMIC CALENDAR FOR NEW POSTGRADUATE CANDIDATES

SEMESTER I, 2018/2019 SESSION

- (i) BY COURSEWORK
- (ii) BY COURSEWORK & RESEARCH
- (iii) BY COURSEWORK CLINICAL (DENTISTRY)

Duration	Activities	Venue
29.8.2018 9.00 am - 12.30 pm	Welcoming Session For New Postgraduate Candidates	Dewan Tunku Canselor
3.00 pm - 5.00 pm	Faculties/Academies/Institutes/Centres Briefing	Respective Faculties (Kindly refer the attachment)
3.9.2018 – 7.9.2018	Registration of course(s) for New Postgraduate Candidates	IGS
10.9.2018 – 4.11.2018	Lectures	Faculties/Academies/Institutes/Centres
3.9.2018 – 21.9.2018	<u>Adds/Drops of course(s)</u> <i>Fees will not be charged if dropping of course(s) is done during this period¹</i>	http://pgregistration.um.edu.my
24.9.2018 – 28.9.2018	Confirmation of registration (via online)	http://pgregistration.um.edu.my
24.9.2018 – 26.10.2018	<u>Drops of course(s) only</u> <i>Fees will be charged²</i> - Complete IPS-04 form	IGS/Faculty
5.11.2018 – 11.11.2018	Mid – Semester break	
12.11.2018 – 23.12.2018	Lectures	
24.12.2018 – 1.1.2019	Revision Week	
2.1.2019 – 20.1.2019	Examination Week	
21.1.2019 – 17.2.2019	Semester break	

Important Instruction:

Please print and keep course(s) registration details including the record of added/dropped courses and proof of payment for future reference.

- (1) Course(s) fees will not be charged if dropping of course(s) is done during this period (3.9.2018 – 21.9.2018)¹
- (2) Starting 24.9.2018:
 - (a) The tuition fees will be charged if dropping course(s) is done in this period.
 - (b) Penalty of RM200.00 will be charged to candidates upon late registration.

For enquiries on admission, registration and fees please contact

Institute of Graduate Studies

- *Admissions Unit (eapps_ips@um.edu.my)* 7967
4528/4623/4404/4407
- *Registration Unit (registration_ips@um.edu.my)* 7967
4659/4405/4408/4517
- *Assessment and Convocation Unit* 7967 6278/4603
(examips@um.edu.my)
- *Finance & Scholarship Unit* 7967 4604/6996
(finance_ips@um.edu.my)
- *Academic Unit* 7967 4613
- *Thesis Unit (ips_thesis@um.edu.my)* 7967 6284
- *Student Development Unit* 7967 4419
(ips_upskill@um.edu.my)

International Student Centre

- *Visa Unit (visa_isc@um.edu.my)* 7967 7859/7858/7857
- *Accommodation* 7967 7714
- *Insurance* 7967 7714

Student Account, Bursar Office 7967 3537/7770

Institute of Research, Management and Consultancy 7967 4643
(IPPP)

Student Affairs & Alumni 7967 3201

Security Office 7967 3470/3582

Student Health Clinic 7967 6445

Centre for IT (PTM) 2246 3290

PROHIBITION AGAINST PLAGIARISM

(In accordance with Section 6 of Prohibition Against Plagiarism, Part II, General Discipline, Universities and University College Act, 1971 University of Malaya (Discipline of Students) Rules 1999)

“... 1. A student shall not plagiarize any idea, writing, data or invention belonging to another person.

2. For the purposes of this rule, plagiarism includes:

- (a) the act of taking an idea, writing, data or invention of another person and claiming that the idea, writing, data or invention is the result of one's own findings or creation; or
- (b) an attempt to make out or the act of making out, in such a way, that one is the original source or the creator of an idea, writing, data or invention which has actually been taken from some other source.

3. Without prejudice to the generality of subrule (2) a student plagiarizes when he:

- (a) Publishes, with himself as the author, an abstract, article, scientific or academic paper, or book which is wholly or partly written by some other persons;
- (b) incorporates himself and allows himself to be incorporated as a co-author of an abstract, article, scientific or academic paper, or book, when he has not at all made any written contribution to the abstract, article, scientific or academic paper, or book;
- (c) forces another person to include his name in the list of co-researchers for a particular research project or in the list of co-authors for a publication when he has not made any contribution which may qualify him as a co-researcher or co-author;
- (d) extracts academic data which are the results of research undertaken by some other person, such as laboratory findings or field work findings or data obtained through library research, whether published or unpublished, and incorporate those data as part of his academic research without giving due acknowledgement to the actual source;
- (e) uses research data obtained through collaborative work with some other person, whether or not that other person is a staff member of a student of the University, as part of another distinct personal academic research of his, or for a publication in his own name as sole author, without obtaining the consent of his co-researchers prior to embarking on his personal research or prior to publishing the data;
- (f) transcribes the ideas or creations of others kept in whatever form, whether written, printed or available in electronic form, or in slide form, or in whatever form of teaching or research apparatus, or in any other form, and claims whether directly or indirectly that he is the creator of that idea or creation;
- (g) translates the writing or creation of another person from one language to another whether or not wholly or partly, and subsequently presents the translation in whatever form or manner as his own writing or creation; or
- (h) extracts ideas from another person's writing or creation and makes certain modifications without due reference to the original source and rearranges them in such a way that it appears as if he is the creator of those ideas . . .”

FACILITIES

The basic facilities that are available at the FEA include the following:

Facilities	Numbers	Location/Block
Computer Lab	5	<ul style="list-style-type: none">• Ground Floor, Postgraduate Building (H12)• Ground Floor, New Additional Building (H08)• Level 1, Additional Building (H08)
Hall	1	Additional Building (H09)
Lecture Hall	5	DK1 - DK5 (H11)
Meeting Room	4	<ul style="list-style-type: none">• Ground Level, Administration Building (H10)• Level 1, Administration Building (H10)• Ground Level, New Additional Building (H09)
Conference Room	2	<ul style="list-style-type: none">• Level 3, Postgraduate Building (H12)
Seminar Room	25	<ul style="list-style-type: none">• Level 3, Postgraduate Building (H12)• New Additional Building (H09)• New Additional Building (H08)
Cafeteria	1	<ul style="list-style-type: none">• Ground Level, Postgraduate Building (H12)
Prayer Room	6	<p>Men:</p> <ul style="list-style-type: none">• Level 3, Administration Building (H10)• Ground Level, Additional Building (H08)• Ground Level, Postgraduate Building (H12) <p>Ladies:</p> <ul style="list-style-type: none">• Level 3, Administration Building (H10)• Ground Level, Additional Building (H08)• Ground Level, Postgraduate Building (H12)

COMPUTER LAB RULES

1. Opening hours:

Regular Working Hours:

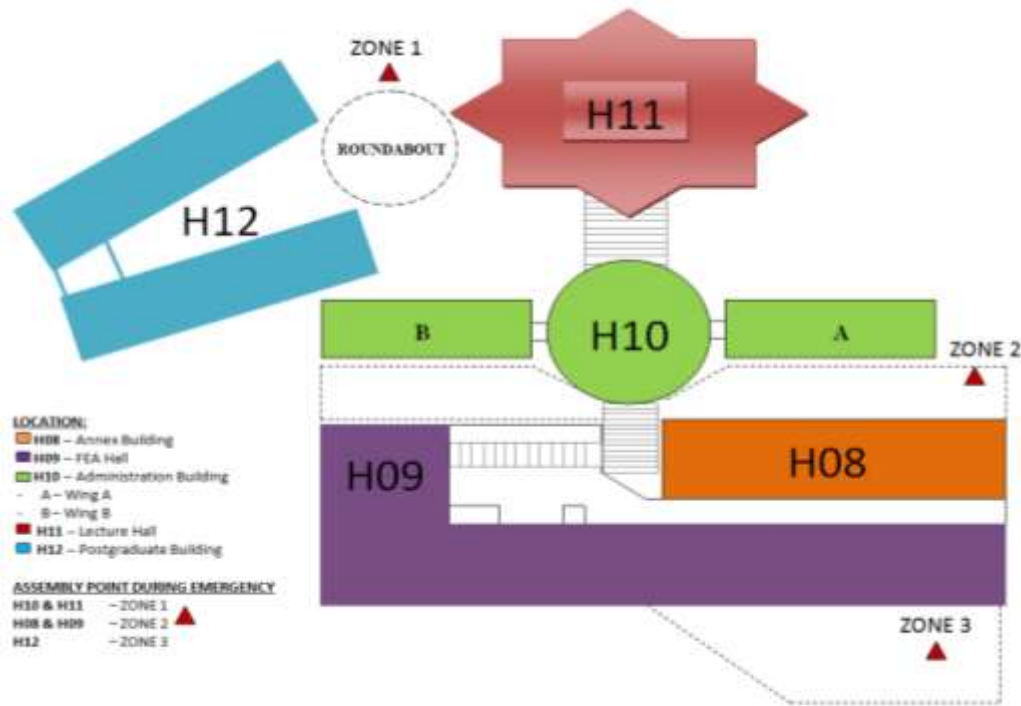
Monday - Thursday	8.30 am	-	1.00 pm
	2.00 pm	-	5.30 pm
Lunch Break	1.00 pm	-	2.00 pm
Friday	8.30 am	-	12.15 pm
	2.45 pm	-	5.30 pm
Lunch Break	12.15pm	-	2.45 pm

Additional Hours during Semester:

Monday - Friday	5.30 pm	-	9.30 pm
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2. Only the students from the Faculty of Economics and Administration are allowed to use the computer lab. Students are required to display their matric card while in the computer lab.
3. Students are required to ensure that diskettes and data are virus free.
4. Students must always ensure the cleanliness and the safety of the hardware in the computer lab including table, chair and other equipment.
5. Students must report any damages of the hardware and the furniture to the lab attendant.
6. Students must always dress neatly while in the lab. Students are prohibited from wearing slippers, shorts or revealing dresses.
7. **STUDENTS ARE PROHIBITED FROM:**
 - (1) Copying or installing any software from/to the hard disc in the computer lab
 - (2) Bringing bags or friends and students from other faculties or other universities into the computer lab.
 - (3) Using hand phones, making noise or disturbing other users in the lab.
 - (4) Smoking and bringing food and drinks into the computer lab.
8. The Faculty will not be responsible for any accident resulting from irresponsible behaviour and for the loss of valuables being left outside the lab.

MAP OF FACULTY OF ECONOMICS & ADMINISTRATION



H08 – Annex Building

Ground Floor
Computer Lab, Men's Prayer Room

First Floor
Computer Lab (G2 & G3) & Women's Prayer Room

Second Floor
Seminar Rooms (H1 - H8)

H09 – FEA Hall

Ground Floor
Seminar Rooms & FEA Hall

First Floor
PhD Room, Visiting Professor's Rooms, Malaysian Economic Association (PEM)

H10 – Administration Building

Basement
Store Room

Ground Floor
FEA Foyer, B16 (Student Services Center) & Printing Room

First Floor
Dean's Office, Deputy Dean's (Research) Office, Department Office, Senior Assistant Registrar's Room (Administrative & Development)

Second Floor
Lecturer's Rooms (D6 - D10), Center for Poverty and Development Studies, PhD Room, Staff Room, Women's Prayer Room

Third Floor
Lecturer's Rooms (E1-E20), PhD Rooms (E23 - E30), Men's Prayer Room

A – WING A

Ground Floor
General Office/Undergraduate Office

First Floor
Lecturer's Rooms (C31 – C 38) & TIAC Room/Monetary & Financial Economics Unit (MoFEU)

B – WING B

Ground Floor
Lecturer's Rooms (B19 – B34)

First Floor
Lecturer's Rooms (C5 – C17) & Dean's Meeting Room

H11 – Lecture Hall

Lecture Hall 1 to 5

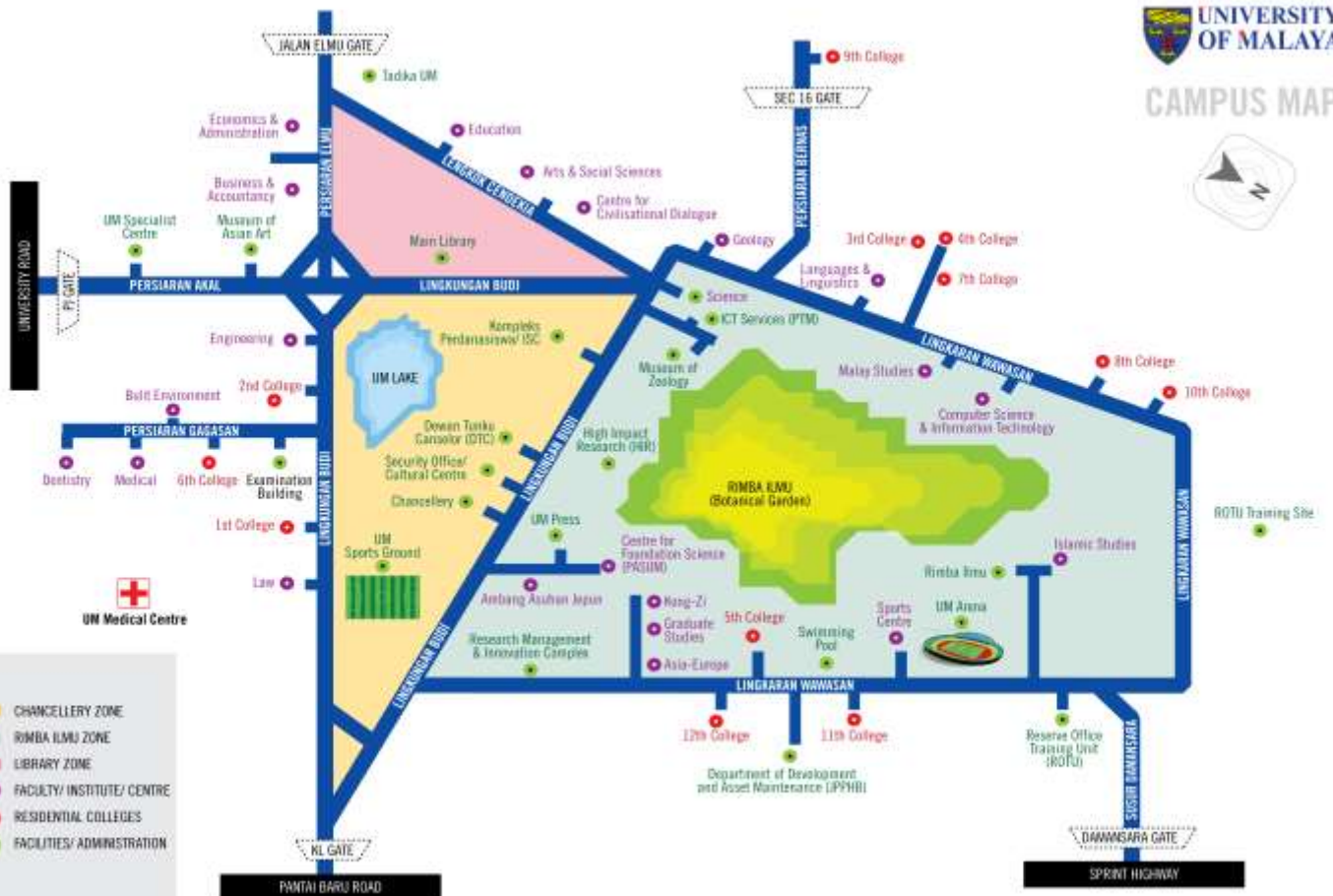
H12 – Postgraduate Building

Ground Floor
Technician's Room, Staff Room, Cafe, Prayer Rooms & Seminar Rooms (BSP 0-1 to BSP 0-4)

First Floor
Postgraduate Office, VIP Room & Seminar Rooms (BSP 1-0 to BSP 1-7)

Second Floor
Lecturer's Rooms (2-01 to 2-42) & PhD Room

Third Floor
Postgraduate Conference Room & Seminar Rooms (BSP 3-1 to BSP 3-3)



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CONTACT

+603 79673636



fep.um.edu.my



fea@um.edu.my



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