|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **CLAIM APPLICATION FOR SPECIAL PUBLICATION FUND**  **FACULTY OF BUSINESS AND ECONOMICS YEAR 2025**  *Permohonan Tuntutan Dana Khas Penerbitan*  *Fakulti Perniagaan dan Ekonomi Tahun 2025*   |  |  |  |  | | --- | --- | --- | --- | | **1st Claim**  ***Tuntutan Pertama*** | **2nd Claim**  ***Tuntutan Kedua*** | **3rd Claim**  ***Tuntutan Ketiga*** | **4th Claim**  ***Tuntutan Keempat*** | |  |  |  |  |   **\*Please tick (√) the respective box**  ***\*Sila tandakan (√) kotak yang berkenaan*** | | | |
| **A.** | **APPLICANT’S INFORMATION *(Maklumat Pemohon)*** | | |
| NAME:  *Nama*  **IC / PASSPORT NO.:**  *No. Kad Pengenalan / Passport*  **DEPARTMENT :**  *Jabatan*  H/P TELEPHONE NO. :  *No. Telefon Bimbit*  **E-MAIL :**  *E-mel*  **TYPES OF PUBLICATION CLAIM :**  *Jenis Tuntutan Penerbitan*   |  |  |  |  | | --- | --- | --- | --- | | **SUBMISSION/PUBLICATION FEE**  *Yuran Penyerahan/Peneritan* |  | **PROOFEDITING**  *Pengeditan Bukti* |  | | **PROOFREADING**  *Pembacaan Bukti* |  | **PAGE CHARGE**  *Caj Mukasurat* |  |   **\*Please tick (√) the respective box**  **\*Sila tandakan (√) kotak yang berkenaan** | | | |
| **B.** | | **PUBLICATION DETAILS *(Butir Penerbitan)*** | |
| TITLE:  *Tajuk*  NAME OF PUBLICATION:  *Nama Penerbitan*  **TYPE OF PUBLICATION (PLEASE TICK):**  *Jenis Penerbitan (Sila Tandakan)*   |  |  |  |  | | --- | --- | --- | --- | | **ISI-INDEXED** |  | **ESCI/MYCITES-INDEXED** |  | | **SCOPUS-INDEXED** |  | **BOOK** |  | | **ISI/SCOPUS-INDEXED** |  | **CHAPTER IN BOOK** |  |   **\*Please tick (√) the respective box**  ***\*Sila tandakan (√) kotak yang berkenaan***  **ROLE OF CLAIMANT:**  *Peranan Penuntut*   |  |  |  |  | | --- | --- | --- | --- | | **FIRST AUTHOR**  *Pengarang Pertama* |  | **CO-AUTHOR**  *Pengarang Bersama* |  | | **CORRESPONDING AUTHOR**  *Pengarang Sama* |  | **EDITOR**  *Penyunting* |  |   **\*Please tick (√) the respective box**  ***\*Sila tandakan (√) kotak yang berkenaan***  **OTHER CO-AUTHORS & THEIR AFFILIATIONS:**  *Pengarang Bersama*     |  |  | | --- | --- | | **NAME**  *Nama* | **AFFILIATION**  *Pertalian* | |  |  | |  |  | |  |  |   **\*\*\*PLEASE PROVIDE PROOF OF ACCEPTANCE OF PUBLICATION WITH THIS APPLICATION.**  **\*\*\**Sila Sertakan Bukti Penerimaan Penerbitan Bersama Permohonan Ini.*** | | | |
| **C.** | | **EXPENDITURE INFORMATION (Maklumat Perbelanjaan)** | |
| **PAYEE:**  ***Penerima Bayaran:***  **DATE:**  ***Tarikh:***  **AMOUNT:**  ***Amaun:***  **\*\*\*PLEASE PROVIDE THE ORIGINAL COPY OF PROOF OF PAYMENT WITH THIS APPLICATION. THE MAXIMUM AMOUNT THAT CAN BE CLAIMED FOR EACH RESEARCHER IN A YEAR IS RM3000.00.**  ***\*\*\*Sila Sertakan Salinan Asal Bukti Pembayaran Bersama Permohonan Ini. Amaun Maksima Yang Boleh Dituntut Untuk Setiap Penyelidik Dalam Setahun Adalah RM3000.00.*** | | | |
|  | | | |
| **D.** | | | **APPLICANT’S DECLARATION (*Pengakuan Pemohon)*** |
| **I hereby confirm that the information provided is true and;**   |  |  | | --- | --- | |  | this claim has not be submitted to any other claims apart from this Special Publication Fund | |  | this claim has been partially claimed by using other grant/incentive/money. Please indicate Grant No. & Amount  **Grant/Incentive No:**  **Amount**: |   **\*Please tick (√) the respective box**  ***\*Sila tandakan (√) kotak yang berkenaan***  **Name: Signature:**  ***Nama: Tandatangan:***    **Date:**  ***Tarikh:*** | | | |
| **E.** | | | **COMMENTS, IF ANY/ ENDORSEMENT BY DEPUTY DEAN (RESEARCH)** |
| ***(Komen, Sekiranya Ada/ Pengesahan oleh Timbalan Dekan (Penyelidikan)*** |
| **BALANCE CAN BE APPLIED:**  ***(Baki Yang Layak Dipohon):***   |  |  |  |  | | --- | --- | --- | --- | | **APPROVED**  *Diluluskan* |  | **NOT APPROVED *Tidak Diluluskan*** |  |   .............................................................................................................................................................................................  **Name: Signature and Stamp:**  ***Nama: Tandatangan dan Cop:***    **Date:**  ***Tarikh:*** | | | |
| **F.** | | **DEAN’S APPROVAL *(Kelulusan Dekan)*** | |
| |  |  |  |  | | --- | --- | --- | --- | | **APPROVED**  *Diluluskan* |  | **NOT APPROVED *Tidak Diluluskan*** |  |   .............................................................................................................................................................................................  **Name: Signature and Stamp:**  ***Nama: Tandatangan dan Cop:***    **Date:**  ***Tarikh:*** | | | |
| **G.** | | **FACULTY FINANCE / ADMINISTRATION USE *(Kegunaan Kewangan / Pentadbiran Fakulti)*** | |
| **ALLOCATION / VOTE NO:**  ***(Nombor Peruntukan / Vot)***  **AMOUNT APPROVED FOR THIS APPLICATION:**  ***(Amaun Diluluskan Untuk Permohonan Ini)***  **Name: Signature and Stamp:**  ***Nama: Tandatangan dan Cop:***    **Date:**  ***Tarikh:*** | | | |