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| **FACULTY OF BUSINESS AND ECONOMICS**  **SPECIAL BOOK GRANT (GBKF) 2025** APPLICATION FORM | |
| **APPLICATION CODE** *(for RMU office perusal)* |  |
| **PROJECT**  **LEADER** |  |
| **DEPARTMENT** |  |
| **BOOK**  **TITLE** |  |
| **TOTAL**  **BUDGET** |  |
| **EXECUTIVE SUMMARY**  **(max. 300 words):** | |
| **RESEARCH BACKGROUND & OBJECTIVES (Literature Review, Problem Statement(s) & Project Objective(s)**  **(Please attach detailed proposal & Gantt Chart altogether upon submitting this form)** | |
| **DETAILS OF PROPOSED BOOK (provide in a separate attachment if does not fit here)**  Please provide the proposed book title and list of all preliminary chapter titles in an attachment file. In  addition, please provide your table of contents with further details as well as a sample chapter,  if available. Ideally this should be a chapter-by-chapter synopsis of the project. We recommend you state the chapter title and three or four sentences per chapter explaining the planned contents. For edited works, please also provide the tentative list of contributing authors. If you do not have that level of detail yet, please enter as much information as possible | |

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| **QUALITY OF RESEARCHERS**   1. **Research Team Track Record** | | | | | | | |
| No. | Name | | Department | H-index | Citations | No. of Publications | Role/  Contribution |
| 1 |  | |  |  |  |  |  |
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| **BUDGET** | | | | | | | |
| **Please indicate your estimated budget for this project and details of expenditure**  **(*Please refer to Guideline) (Maximum Allocation: RM10,000)*** | | | | | | | |
| **BUDGET DETAILS** | | **AMOUNT REQUESTED** | | | | | |
| **Total (RM)** | | | | | |
| **Vote 27000 –**  **Research Materials & Supplies**  **Please specify:** | |  | | | | | |
| **Vote 29000 –**  **Professional Services**  **Please specify:** | |  | | | | | |
| **TOTAL AMOUNT (RM)** | |  | | | | | |  |  |  |

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| **TARGETED RESEARCH OUTPUT**   1. **ACADEMIC OUTPUT**  |  |  |  |  | | --- | --- | --- | --- | | **No.** | **Details** | **Output** | | | **Authored Book** | **Edited**  **Book** | | 1 | Book (either published and indexed in WOS/SCOPUS or by International Publisher or by publisher recognized by the Malaysian Scholarly Publishing Council (MAPIM) (minimum 1) |  |  | | 2 | Human Capital Development (if any) |  | | | | |
| **Anticipated Research Impact** | | |
| **DECLARATION BY PROJECT LEADER / *AKUAN KETUA PROJEK***  **(PLEASE TICK (*√*) / *SILA TANDA (√)*:** | | |
| **I hereby declare that:**  *Saya dengan ini mengaku bahawa:* | | |
| 1. **All information stated here are accurate. Faculty has the right to reject or to cancel the offer without prior notice if there is any inaccurate information given.**   *Semua maklumat yang diisi adalah benar. Fakulti berhak menolak permohonan atau membatalkan tawaran pada bila-bila masa sekiranya keterangan yang dikemukakan adalah tidak benar.* | | |
| 1. **I have read, understood and will implement all requirements stipulated in the UM Safety & Research Handbook and Code of Research Ethics. Failure to do so will result in disqualification of my application**.   *Saya telah membaca, memahami dan akan melaksanakan semua keperluan dalam UM Safety & Research Handbook dan Kod Etika Penyelidikan. Kegagalan berbuat demikian akan menyebabkan permohonan saya ditolak.*   1. [Code of Research Ethics](https://umresearch.um.edu.my/Forms/University%20of%20Malaya%20Research%20Ethics%20Committee%20(UMREC)/Code%20of%20Research%20Ethics.pdf) 2. [UM Safety & Research Handbook](https://umresearch.um.edu.my/Forms/Research%20Guidelines%20%26%20Policies/UM%20Safety%20Handbook%20%26%20UM%20Policy%20and%20Procedure%20on%20Lab%20Biosafety%20and%20Biosecurity/UM%20Safety%20Handbook.pdf) 3. [The Malaysian Code of Responsible Conduct in Research](https://umresearch.um.edu.my/Forms/Research%20Guidelines%20&%20Policies/Malaysian%20Code%20of%20Responsible%20conduct%20in%20Research/Malaysia%20Code%20of%20Responsible%20Conduct%20(MCRC)%20-%202017.pdf) | | |
| Date:  *Tarikh:* | | Project Leader’s Signature:  *Tandatangan Ketua Projek:* |
| **DECISION BY FACULTY’S EVALUATION COMMITTEE**  **(PLEASE TICK (*√*) / *SILA TANDA (√)*:** | | |
| **Recommendation:**  ***Perakuan:*** | | |
|  | 1. **Recommended**   *Disokong*   1. **Not Recommended (specify reason at Comments)**   *Tidak Disokong (nyatakan sebab di Komen)* | |
| **Comments:**  *Ulasan:*  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Date of evaluation:** *Tarikh penilaian:* | | |