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|  **CLAIM APPLICATION FOR SPECIAL PUBLICATION FUND** **FACULTY OF BUSINESS AND ECONOMICS YEAR 2024***Permohonan Tuntutan Dana Khas Penerbitan**Fakulti Perniagaan dan Ekonomi Tahun 2024*

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| --- | --- | --- | --- |
| **1st Claim*****Tuntutan Pertama*** | **2nd Claim*****Tuntutan Kedua*** | **3rd Claim*****Tuntutan Ketiga*** | **4th Claim*****Tuntutan Keempat*** |
|  |  |  |  |

**\*Please tick (√) the respective box*****\*Sila tandakan (√) kotak yang berkenaan*** |
| **A.** | **APPLICANT’S INFORMATION *(Maklumat Pemohon)*** |
| NAME: *Nama***IC / PASSPORT NO.:** *No. Kad Pengenalan / Passport***DEPARTMENT :** *Jabatan* H/P TELEPHONE NO. : *No. Telefon Bimbit***E-MAIL :** *E-mel***TYPES OF PUBLICATION CLAIM :***Jenis Tuntutan Penerbitan*

|  |  |  |  |
| --- | --- | --- | --- |
| **SUBMISSION/PUBLICATION FEE***Yuran Penyerahan/Peneritan* |  | **PROOFEDITING***Pengeditan Bukti* |  |
| **PROOFREADING***Pembacaan Bukti* |  | **PAGE CHARGE***Caj Mukasurat* |  |

**\*Please tick (√) the respective box****\*Sila tandakan (√) kotak yang berkenaan**  |
| **B.** | **PUBLICATION DETAILS *(Butir Penerbitan)*** |
| TITLE: *Tajuk*NAME OF PUBLICATION: *Nama Penerbitan***TYPE OF PUBLICATION (PLEASE TICK):***Jenis Penerbitan (Sila Tandakan)*

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| --- | --- | --- | --- |
| **ISI-INDEXED** |  | **ESCI/MYCITES-INDEXED** |  |
| **SCOPUS-INDEXED** |  | **BOOK** |  |
| **ISI/SCOPUS-INDEXED** |  | **CHAPTER IN BOOK** |  |

**\*Please tick (√) the respective box*****\*Sila tandakan (√) kotak yang berkenaan*****ROLE OF CLAIMANT:** *Peranan Penuntut*

|  |  |  |  |
| --- | --- | --- | --- |
| **FIRST AUTHOR***Pengarang Pertama* |  | **CO-AUTHOR***Pengarang Bersama* |  |
| **CORRESPONDING AUTHOR***Pengarang Sama* |  | **EDITOR***Penyunting* |  |

**\*Please tick (√) the respective box*****\*Sila tandakan (√) kotak yang berkenaan*****OTHER CO-AUTHORS & THEIR AFFILIATIONS:***Pengarang Bersama*

|  |  |
| --- | --- |
| **NAME***Nama* | **AFFILIATION***Pertalian* |
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**\*\*\*PLEASE PROVIDE PROOF OF ACCEPTANCE OF PUBLICATION WITH THIS APPLICATION.****\*\*\**Sila Sertakan Bukti Penerimaan Penerbitan Bersama Permohonan Ini.*** |
| **C.** | **EXPENDITURE INFORMATION (Maklumat Perbelanjaan)** |
| **PAYEE:** ***Penerima Bayaran:*****DATE:** ***Tarikh:*****AMOUNT:** ***Amaun:*****\*\*\*PLEASE PROVIDE THE ORIGINAL COPY OF PROOF OF PAYMENT WITH THIS APPLICATION. THE MAXIMUM AMOUNT THAT CAN BE CLAIMED FOR EACH RESEARCHER IN A YEAR IS RM3000.00.*****\*\*\*Sila Sertakan Salinan Asal Bukti Pembayaran Bersama Permohonan Ini. Amaun Maksima Yang Boleh Dituntut Untuk Setiap Penyelidik Dalam Setahun Adalah RM3000.00.*** |
|  |
| **D.** | **APPLICANT’S DECLARATION (*Pengakuan Pemohon)*** |
| **I hereby confirm that the information provided is true and;**

|  |  |
| --- | --- |
|  | this claim has not be submitted to any other claims apart from this Special Publication Fund |
|  | this claim has been partially claimed by using other grant/incentive/money. Please indicate Grant No. & Amount**Grant/Incentive No:** **Amount**:  |

**\*Please tick (√) the respective box*****\*Sila tandakan (√) kotak yang berkenaan*****Name: Signature:*****Nama: Tandatangan:*** **Date:** ***Tarikh:*** |
| **E.** | **COMMENTS, IF ANY/ ENDORSEMENT BY DEPUTY DEAN (RESEARCH)** |
| ***(Komen, Sekiranya Ada/ Pengesahan oleh Timbalan Dekan (Penyelidikan)*** |
| **BALANCE CAN BE APPLIED:** ***(Baki Yang Layak Dipohon):***

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| --- | --- | --- | --- |
| **APPROVED***Diluluskan* |  | **NOT APPROVED *Tidak Diluluskan*** |  |

.............................................................................................................................................................................................**Name: Signature and Stamp:*****Nama: Tandatangan dan Cop:*** **Date:** ***Tarikh:***  |
| **F.** | **DEAN’S APPROVAL *(Kelulusan Dekan)*** |
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| **APPROVED***Diluluskan* |  | **NOT APPROVED *Tidak Diluluskan*** |  |

.............................................................................................................................................................................................**Name: Signature and Stamp:*****Nama: Tandatangan dan Cop:*** **Date:** ***Tarikh:*** |
| **G.** | **FACULTY FINANCE / ADMINISTRATION USE *(Kegunaan Kewangan / Pentadbiran Fakulti)*** |
| **ALLOCATION / VOTE NO:*****(Nombor Peruntukan / Vot)*****AMOUNT APPROVED FOR THIS APPLICATION:*****(Amaun Diluluskan Untuk Permohonan Ini)*****Name: Signature and Stamp:*****Nama: Tandatangan dan Cop:*** **Date:** ***Tarikh:*** |